Santa Clara County

SCHOOLS' INSURANCE GROUP

AGENDA

EXECUTIVE COMMITTEE MEETING

Please Post

Date: Thursday, May 17, 2018
Time: 12:30 PM

LOCATION:

Franklin McKinley School District Office – Board Room
645 Wool Creek Drive
San Jose, CA 95112

Item 1. **CALL TO ORDER**

Executive Committee Members

Chris Jew, *President,* Cupertino Union School District
Marcus Battle, *Vice President,* East Side Union High School District
Kirsten Perez, *Secretary/Treasurer,* Morgan Hill Unified School District
Laurie Aknin, Mt. Pleasant School District
Dr. Michael Gallagher, Sunnyvale School District
Phuong Le, Berryessa Union School District
Mark Allgire, Santa Clara Unified School District

Corinne Kelsch, *Executive Director*, Santa Clara County Schools' Insurance Group
A. Byrne Conley, Gibbons &Conley

Item 2. **AGENDA**

A. **Agenda Items**
Items to be added or deleted according to G.C. 54954.2

B. **Adoption of Agenda**

PUBLIC COMMENTS
BOARD CONSIDERATION **ACTION**

Item 3. **CONSENT AGENDA** *(5 Minutes)*

Items listed as consent are considered to be regular course of procedure and are acted on by the Executive Committee in one motion. There is no discussion of these items prior to the Executive Committee vote unless a member of the Executive Committee, staff or the public requests specific items be discussed and/or removed from the agenda. It is understood that the administration recommends approval on all consent items. Each consent item approved by the Executive Committee shall be deemed to have been considered in full and adopted as recommended.

A.	**Approval of Minutes:**	*March 15, 2018*	**P. 5**
B.	**Approval of Warrants:**	*February, March and April, 2018*	**P. 10**
C.	**Quarterly Financial Statements and Investment Report as of April 30, 2018**		**P 14**
D.	**Summer 4/10 Schedule**		**P. 20**

PUBLIC COMMENTS
BOARD CONSIDERATION **ACTION**

Item 4. **COMMENTS FROM THE PUBLIC** **P. 21**

The public may address the Executive Committee on any matter pertaining to the Authority that is not on the agenda. The President reserves the right to limit the time of presentations.

Item 5. **DISTRICT REQUESTS/CORRESPONDENCE**

Announcement from Marcus Battle that he will be moving to Oakland Unified School District and Retirement Letter from Mark Allgire.

Item 6. **JPA ADMINISTRATION**

A. SCCSIG Bylaw Revisions *(20 Minutes)* **P. 25**

At their March 15, 2018 meeting, the Executive Committee requested revisions to the SCCSIG's Bylaws. Byrne Conley from Conley and Gibbons, will review when a distribution of equity return is approved, how would distribution be made to members with positive equity in one program but negative in another. Revisions with respect to vacancies on the Executive Committee and quorum requirements will also be reviewed.

PUBLIC COMMENTS
BOARD CONSIDERATION **ACTION**

B. Executive Committee Election Results *(10 Minutes)* **P. 43**

The Executive Committee will review for approval the Executive Committee Election Results.

PUBLIC COMMENTS
BOARD CONSIDERATION **ACTION**

C. Total Compensation for SCCSIG Staff and Review of Revisions to Personnel Policy 24.0 *(20 Minutes)* **P. 45**

At their March 15, 2018 meeting, the Executive Committee established a Subcommittee to review a total compensation study for SCCSIG Staff along with revisions to Personnel Policy 24.0. The Subcommittee met on May 5, 2018, and will report out to the full Executive Committee.

PUBLIC COMMENTS
BOARD CONSIDERATION **ACTION**

D. SCCSIG General and Administrative Budget for Fiscal Year 2018-19 *(15 Minutes)* **P. 56**

The Executive Committee will review and approve the General and Administrative Budget for Fiscal Year 2018-19.

PUBLIC COMMENTS
BOARD CONSIDERATION **ACTION**

E. Approve Renewals for Workers' Compensation Program for Policy Year 2018-19 *(10 Minutes)* **P. 58**

The Executive Committee will approve the Renewals for the Workers' Compensation Program for Policy Year 2018-19.

PUBLIC COMMENTS
BOARD CONSIDERATION **ACTION**

F. Approve Renewals for Property/Liability Program for Policy Year 2018-19 *(10 Minutes)* **P. 63**

The Executive Committee will approve the Renewals for the Property and Liability Program for Policy Year 2018-19.

PUBLIC COMMENTS
BOARD CONSIDERATION **ACTION**

Item 7. **REPORTS**

A. Executive Director Report
The Executive Director will comment or report on various matters or concerns of the SCCSIG. **INFORMATION**

B. Executive Committee Reports **INFORMATION**

C. Loss Control Report
SCCSIG's Loss Control staff will report out on Services/Training provided to members at the August meeting. **INFORMATION**

Item 8. **CLOSED SESSION**

"THE EXECUTIVE COMMITTEE WILL NOW BE MOVING INTO CLOSED SESSION. MATTERS TO BE DISCUSSED ARE THOSE PERMITTED BY GOVERNMENT CODE SECTIONS 54956.8, 54956.9, 54956.95, 54957, AND 54957.6 – PERSONNEL, LITIGATION, AND/OR REAL PROPERTY"

A. *Executive Director Performance Evaluation (Education Code Section 54957)*

Item 9. **AGENDA ITEMS FOR UPCOMING MEETINGS**

A. Approval of Final Budget for 2018-19.
B. Current/Former Members with Program Deficits.
C. 2019 Fringe Benefit Plan Renewals.
D. 2017 California Broker Disclosure Forms Schedule A for Willis Towers Watson.
E. American Fidelity 125 Program Administration.
F. Member Focus Group Selection for Fiscal Year 2018-19.
G. Workers' Compensation Independent Claims Audit.
H. AB1200 Actuarial Estimate of Self-Funded Dental and Vision Rates
I. Strategic Planning.

Item 10. **ADJOURNMENT**

2018 Executive Committee Meetings		**2018 Fringe Benefit Committee Meetings**
		August 1, 2018
Jan. 18th	Aug. 16th	Courtyard Learning Center, Franklin McKinley School District
Feb. 15th		
Feb 28th – Special Meeting	Sept. 20th	**2018 Full Board Meeting**
Mar. 15th	Oct. 18th	December 7, 2018
Apr. 19th	Nov. – *No Meeting*	Silver Creek Country Club
May 17th	Dec. 7th	
June 21st – *If needed*		
July – *No Meeting*		