



Santa Clara County
SCHOOLS' INSURANCE GROUP
APPROVED MINUTES
SPECIAL EXECUTIVE COMMITTEE
TELECONFERENCE MEETING



Date: Wednesday, February 28, 2018
Time: 11:30 A.M.

TELECONFERENCE CALL-IN INFORMATION:

Telephone: USA Toll-Free (877) 411-9748
Access Code: 9759821

TELECONFERENCE CALL IN LOCATIONS:

Santa Clara County Schools' Insurance Group: 645 Wool Creek Drive, San Jose, CA 95112
Berryessa Union School District: 1376 Piedmont Rd., San Jose, CA 95132
Cupertino Union School District: 1309 S. Mary Ave., Sunnyvale, CA 94087
East Side Union High School District: 830 N. Capitol Ave., San Jose, CA 95133
Morgan Hill Union School District: 15600 Concord Circle, San Jose, CA 95037
Mt. Pleasant School District: 3434 Martin Ave., San Jose, CA 95148
Santa Clara Unified School District: 1889 Lawrence Rd., Santa Clara, CA 95051

Item 1. CALL TO ORDER

Executive Committee Members

Chris Jew, *President*, Cupertino Union School District
Marcus Battle, *Vice President*, East Side Union High School District
Kirsten Perez, *Secretary/Treasurer*, Morgan Hill Unified School District
Laurie Aknin, Mt. Pleasant School District
Dr. Michael Gallagher, Sunnyvale School District
Phuong Le, Berryessa Union School District
Mark Allgire, Santa Clara Unified School District

Corinne Kelsch, *Executive Director*, Santa Clara County Schools' Insurance Group

Absent

Dr. Michael Gallagher, Sunnyvale School District
Phuong Le, Berryessa Union School District

Guests

None

Item 2. AGENDA

A. Agenda Items

Items to be added or deleted according to G.C. 54954.2

B. Adoption of Agenda

It was moved by Marcus Battle, seconded by Laurie Akin to adopt agenda.

Vote was as follows: AYES: Chris Jew, Mark Allgire, Laurie Akin, Kirsten Perez, Marcus Battle; NOES: none; ABSENT: Dr. Michael Gallagher, Phuong Le; ABSTENSIONS: None; Motion carried.

Item 3. COMMENTS FROM THE PUBLIC

None

Item 4. JPA ADMINISTRATION

A. SCCSIG Employee Salary Schedule Placement

The Executive Committee approved salary placement and staff promotions as follows; Kris Kamandulis to Senior Loss Control Specialist Step 7 of the 2017-18 Salary Schedule and Linday Boyd to Loss Control Manager Step 1. Promotions and salary placements are retroactive to 1/1/18.

Executive Committee recommended a comprehensive salary survey needs to be completed.

It was moved by Mark Allgire, seconded by Marcus Battle to approved staff promotions and salary placements.

Vote was as follows: AYES: Chris Jew, Mark Allgire, Laurie Akin, Kirsten Perez, Marcus Battle; NOES: none; ABSENT: Dr. Michael Gallagher, Phuong Le; ABSTENSIONS: None; Motion carried.

Item 6. AGENDA ITEMS FOR UPCOMING MEETINGS

- A. Property and Liability Actuarial Review**
- B. Workers' Compensation Experience Modification Factors for Policy Year 2018-19**
- C. CAJPA Presentation on Completion of Continued Accreditation with Excellence.**
- D. Strategic Planning**

Item 7. MEETING ADJOURNED at 12:08 pm.

| <u>2018 Executive Committee Meetings</u> | | <u>2018 Fringe Benefit Committee Meetings</u> |
|---|--------------------------|---|
| Jan. 18 th | Aug. 16 th | TBD |
| Feb. 15 th and Feb. 28 th | Sept. 20 th | <u>2018 Full Board Meeting</u> |
| Mar. 15 th | Oct. 18 th | December 7, 2018 |
| Apr. 19 th | Nov. – <i>No Meeting</i> | Location TBD |
| May 17 th | Dec. 7 th | |
| June 21 st – <i>If needed</i> | | |
| July – <i>No Meeting</i> | | |