

Santa Clara County  
**SCHOOLS' INSURANCE GROUP**  
**AGENDA**  
**EXECUTIVE COMMITTEE MEETING**



## Please Post

**Date:** Thursday, October 25, 2018  
**Time:** 12:30 PM  
**Location:** **SCCSIG Office – Conference Room**  
645 Wool Creek Drive Suite 62  
San Jose, CA 95112

**Item 1. CALL TO ORDER**

**Executive Committee Members**

Chris Jew, *President*, East Side Union High School District  
Kirsten Perez, *Vice President*, Morgan Hill Unified School District  
Phuong Le, *Treasurer*, Berryessa Union School District  
Dr. Michael Gallagher, Sunnysvale School District  
Laura Phan, Oak Grove School District

Corinne Kelsch, *Executive Director*, Santa Clara County Schools' Insurance Group

**Item 2. AGENDA**

**A. Agenda Items**

*Items to be added or deleted according to G.C. 54954.2*

**B. Adoption of Agenda**

**PUBLIC COMMENTS**  
**BOARD CONSIDERATION**

**ACTION**

**Item 3. CONSENT AGENDA (5 Minutes)**

*Items listed as consent are considered to be regular course of procedure and are acted on by the Executive Committee in one motion. There is no discussion of these items prior to the Executive Committee vote unless a member of the Executive Committee, staff or the public requests specific items be discussed and/or removed from the agenda. It is understood that the administration recommends approval on all consent items. Each consent item approved by the Executive Committee shall be deemed to have been considered in full and adopted as recommended.*

- A. Approval of Minutes:** September 20, 2018 **P. 4**
- B. Approval of Warrants:** September 2018 **P. 9**
- C. Approval of Signatures** **P. 11**
- D. OSIP Public Self-Insureds ER Annual Report** **P. 19**
- E. Lease Agreement with Franklin McKinley** **P. 29**

**PUBLIC COMMENTS**  
**BOARD CONSIDERATION**

**ACTION**

**Item 4. COMMENTS FROM THE PUBLIC**

*The public may address the Executive Committee on any matter pertaining to the Authority that is not on the agenda. The President reserves the right to limit the time of presentations.*

**Item 5. DISTRICT REQUESTS/CORRESPONDENCE**

*None*

**Item 6. JPA ADMINISTRATION**

- A. Actuarial Review of the Self-Insured Workers' Compensation Program (20 Minutes) P. 33**

*Bickmore will present the Actuarial Review of the Self-Insured Workers' Compensation Program for review and approval.*

**PUBLIC COMMENTS**  
**BOARD CONSIDERATION**

**ACTION**

- B. Revisions to Personnel Policy 21.0 and 24.0 (20 Minutes) P. 124**

*The Executive Committee will review and approve revisions to Personnel Policy 21.0 and 24.0.*

**PUBLIC COMMENTS**  
**BOARD CONSIDERATION**

**ACTION**

**C. Union Bank Public Entity Resolution Designating Executive Director as Officer.**

*Executive Committee will review and approve Public Entity Resolution designating Executive Director as Officer for Union Bank Accounts.*

**(5 Minutes)**

**P. 129**

**PUBLIC COMMENTS  
 BOARD CONSIDERATION**

**ACTION**

**Item 7. REPORTS**

**A. Executive Director Report**

**(5 minutes)**

*The Executive Director will comment or report on various matters or concerns of the SCCSIG.*

**INFORMATION**

**B. Executive Committee Reports**

**INFORMATION**

**Item 8. CLOSED SESSION**

*"THE EXECUTIVE COMMITTEE WILL NOW BE MOVING INTO CLOSED SESSION. MATTERS TO BE DISCUSSED ARE THOSE PERMITTED BY GOVERNMENT CODE SECTIONS 54956.8, 54956.9, 54956.95, 54957, AND 54957. 6 - PERSONNEL, LITIGATION, AND/OR REAL PROPERTY"*

- A. Workers' Comp Claim No. 5003-92-0011 Request for Settlement.
- B. Executive Director Evaluation.

**Item 9. RETURN TO OPEN SESSION**

**Item 10. AGENDA ITEMS FOR UPCOMING MEETINGS**

- A. Executive Director Evaluation
- B. Workers' Compensation Independent Claims Audit
- C. Financial Audit for Fiscal Year ending June 30, 2018
- D. Strategic Planning

**Item 11. ADJOURNMENT**

<u>2018 Executive Committee Meetings</u>	<u>2018 Full Board Meeting</u>
Nov. – No Meeting Dec. 7th	December 7, 2018 Silver Creek Country Club