Santa Clara County

SCHOOLS' INSURANCE GROUP

AGENDA

EXECUTIVE COMMITTEE MEETING

Please Post

Date: Thursday September 20, 2018
Time: 12:30 PM
Location: **SCCSIG Office – Conference Room**
645 Wool Creek Drive Suite 62
San Jose, CA 95112

Item 1. **CALL TO ORDER**

Executive Committee Members

Chris Jew, *President,* Cupertino Union School District
Kirsten Perez, *Vice President,* Morgan Hill Unified School District
Phuong Le, *Treasurer,* Berryessa Union School District
Dr. Michael Gallagher, Sunnyvale School District

Corinne Kelsch, *Executive Director*, Santa Clara County Schools' Insurance Group

Item 2. **AGENDA**

A. Agenda Items
Items to be added or deleted according to G.C. 54954.2

B. Adoption of Agenda

PUBLIC COMMENTS
BOARD CONSIDERATION **ACTION**

Item 3. **CONSENT AGENDA** *(5 Minutes)*

Items listed as consent are considered to be regular course of procedure and are acted on by the Executive Committee in one motion. There is no discussion of these items prior to the Executive Committee vote unless a member of the Executive Committee, staff or the public requests specific items be discussed and/or removed from the agenda. It is understood that the administration recommends approval on all consent items. Each consent item approved by the Executive Committee shall be deemed to have been considered in full and adopted as recommended.

A. Approval of Minutes:	*August 16, 2018*	**P. 5**
B. Approval of Warrants:	*August 2018*	**P. 10**
C. Professional Development Opportunities for Policy Year 2018-19		**P. 12**

PUBLIC COMMENTS
BOARD CONSIDERATION **ACTION**

Item 4. **COMMENTS FROM THE PUBLIC**

The public may address the Executive Committee on any matter pertaining to the Authority that is not on the agenda. The President reserves the right to limit the time of presentations.

Item 5. **DISTRICT REQUESTS/CORRESPONDENCE**

None

Item 6. **JPA ADMINISTRATION**

A. Executive Committee Vacancy *(10 Minutes)* **P. 14**

Executive Committee will approve candidate Laura Phan, Assistant Superintendent for Business at Oak Grove School District to fill a vacancy on the Executive Committee.

PUBLIC COMMENTS
BOARD CONSIDERATION **ACTION**

B. Review Compensation Data for Loss Control Positions *(30 Minutes)* **P. 18**

The Executive Committee will review compensation for Loss Control Staff.

PUBLIC COMMENTS
BOARD CONSIDERATION **ACTION**

C. Revisions to Personnel Policy 24.0 *(20 Minutes)* P. 24

The Executive Committee will review and approve revisions to Personnel Policy 24.0.

PUBLIC COMMENTS
BOARD CONSIDERATION **ACTION**

D. American Fidelity (AFA) *(10 Minutes)* P. 27

The Executive Committee will review and approve the coordination of the AFA 125 Plan with participating member Districts.

PUBLIC COMMENTS
BOARD CONSIDERATION **ACTION**

E. Member Focus Group Selection for Policy Year 2018-19 *(15 Minutes)* P. 30

The Executive Committee will review & approve the Focus Group Selection for Policy Year 2018-19.

PUBLIC COMMENTS **ACTION**
BOARD CONSIDERATION

Item 7. **REPORTS**

A. Executive Director Report *(5 minutes)*

The Executive Director will comment or report on various matters or concerns of the SCCSIG. **INFORMATION**

B. Executive Committee Reports **INFORMATION**

C. Loss Control Report **INFORMATION** P. 39

Loss Control Managers will report out on services to members.

Item 10. **AGENDA ITEMS FOR UPCOMING MEETINGS**

A. **Review of Compensation Survey Data for SIG Staff**
B. **Return of Equity Property & Liability Program**
C. **Current/Former Members with Program Deficits**
D. **Executive Director Evaluation**
E. **Workers' Compensation Independent Claims Audit**
F. **Actuarial Review of the Self-Funded Workers' Compensation as of June 30, 2018**
G. **Financial Audit for Fiscal Year ending June 30, 2018**
H. **Strategic Planning**

Item 11. **ADJOURNMENT**

2018 Executive Committee Meetings	**2018 Full Board Meeting**
Oct. 25th Nov. – *No Meeting* Dec. 7th	December 7, 2018 Silver Creek Country Club