



Santa Clara County  
**SCHOOLS' INSURANCE GROUP**  
**APPROVED MINUTES**  
**EXECUTIVE COMMITTEE MEETING**



**Please Post**

**Date:** Thursday, April 11, 2019  
**Time:** 12:34 PM

**LOCATION:**

**SCCSIG Office – Conference Room**  
645 Wool Creek Drive, Suite 62  
San Jose, CA 95112

**Item 1. CALL TO ORDER**

**Executive Committee Members**

Chris Jew, *President*, East Side Union High School District  
Kirsten Perez, *Vice President*, Morgan Hill Unified School District  
Phuong Le, *Secretary/Treasurer*, Berryessa Union School District  
Eric Dill, Santa Clara Unified School District  
Dr. Michael Gallagher, Sunnyvale School District  
Stacy McAfee, Cupertino Union School District  
Laura Phan, Oak Grove School District

Corinne Kelsch, *Executive Director*, Santa Clara County Schools' Insurance Group

**Absent**

None

**Guest**

Angela Crossley, Keenan and Assoc.

**Item 2. AGENDA**

**A. Agenda Items**

*Items to be added or deleted according to G.C. 54954.2*

**B. Adoption of Agenda**

*It was moved by Laura Phan, seconded by Eric Dill to adopt the agenda*

*Vote was as follows: AYES: Chris Jew, Kirsten Perez, Phuong Le, Eric Dill, Michael Gallagher, Laura Phan, Stacy McAfee; NOES: none; Absent: none; Motion carried.*

**Item 3. CONSENT AGENDA (5 Minutes)**

*Items listed as consent are considered to be regular course of procedure and are acted on by the Executive Committee in one motion. There is no discussion of these items prior to the Executive Committee vote unless a member of the Executive Committee, staff or the public requests specific items be discussed and/or removed from the agenda. It is understood that the administration recommends approval on all consent items. Each consent item approved by the Executive Committee shall be deemed to have been considered in full and adopted as recommended.*

**A. Approval of Minutes: March 21, 2019 P. 4**

*It was moved by Michael Gallagher, seconded by Stacy McAfee to approve the Consent Agenda. Vote was as follows: AYES: Chris Jew, Kirsten Perez, Phuong Le, Eric Dill, Michael Gallagher, Laura Phan, Stacy McAfee NOES: none; Absent: none; Motion carried*

**Item 4. COMMENTS FROM THE PUBLIC**

*The public may address the Executive Committee on any matter pertaining to the Authority that is not on the agenda. The President reserves the right to limit the time of presentations.*

**Item 5. DISTRICT REQUESTS/CORRESPONDENCE**

*Retirement letter submitted by Phuong Le.*

**PUBLIC COMMENTS  
BOARD CONSIDERATION**

**INFORMATION**

**Item 6. JPA ADMINISTRATION**

**A. Executive Committee Elections (5 minutes) P. 11**

*The Executive Director will update the Executive Committee members on the upcoming 2019-2020 elections.*

**PUBLIC COMMENTS  
BOARD CONSIDERATION**

**INFORMATION**

**Item 7. CLOSED SESSION - Executive Committee Moved into Closed Session at 1:05 p.m.**

*“THE EXECUTIVE COMMITTEE MOVED INTO CLOSED SESSION. MATTERS DISCUSSED ARE THOSE PERMITTED BY GOVERNMENT CODE SECTIONS 54956.8, 54956.9, 54956.95, 54957, AND 54957.6 – PERSONNEL, LITIGATION, AND/OR REAL PROPERTY”*

**A. Personnel Matters**

**Item 8. RETURN TO OPEN SESSION – Executive Committee Return to Open Session at 2:15 p.m.**

**A. No Action was taken in Closed Session**

**Item 9. AGENDA ITEMS FOR UPCOMING MEETINGS**

- A. Executive Committee Election Results
- B. SCCSIG General and Administrative Budget for 2019-2020
- C. Renewals for Workers’ Compensation and Property and Liability Programs for 2019-2020
- D. SCCSIG Budget for 2019-2020
- E. Strategic Planning

**Item 10. MEETING ADJOURNED AT 2:20PM**

<u>2019 Executive Committee Meeting</u>	<u>2019 Full Board Meeting</u>
April 11 <sup>th</sup> – SIG Conference Room May 16 <sup>th</sup> – SIG Conference Room June 20 <sup>th</sup> – SIG Conference Room (if needed) July – <b>No Meeting</b> August 29 <sup>th</sup> – SIG Conference Room September – <b>No Meeting</b> October 17 <sup>th</sup> – SIG Conference Room November – <b>No Meeting</b>	December 6, 2019 Silver Creek Country Club