



Santa Clara County
SCHOOLS' INSURANCE GROUP
APPROVED MINUTES
EXECUTIVE COMMITTEE MEETING



Date: Thursday, September 19, 2019
Time: 12:30 PM
Lunch: Served at 12:00 PM

LOCATION:

SCCSIG Office – Conference Room
645 Wool Creek Drive, Suite 62
San Jose, CA 95112

Item 1. CALLED TO ORDER AT 12:30PM

Executive Committee Members

Chris Jew, *President*, East Side Union High School District
Kirsten Perez, *Vice President*, Morgan Hill Unified School District
Dr. Michael Gallagher, *Treasurer/Secretary*, Sunnyvale School District
Jonathon Brunson, Milpitas Unified School District

Stacy McAfee, Cupertino Union School District
Laura Phan, Oak Grove School District

Corinne Kelsch, *Executive Director*, Santa Clara County Schools' Insurance Group

Absent

Eric Dill, Santa Clara Unified School District

Item 2. AGENDA

A. Agenda Items

Items to be added or deleted according to G.C. 54954.2

B. Adoption of Agenda

It was moved by Kirsten Perez, seconded by Stacy McAfee to adopt the Agenda.

Vote was as follows: AYES: Kirsten Perez, Stacy McAfee, Chris Jew, Michael Gallagher, Jonathon Brunson, Laura Phan; NOES: None, Absent: Eric Dill; Motion Carried

Item 3. CONSENT AGENDA

Items listed as consent are considered to be regular course of procedure and are acted on by the Executive Committee in one motion. There is no discussion of these items prior to the Executive Committee vote unless a member of the Executive Committee, staff or the public requests specific items be discussed and/or removed from the agenda. It is understood that the administration recommends approval on all consent items. Each consent item approved by the Executive Committee shall be deemed to have been considered in full and adopted as recommended.

- A. Approval of Minutes:** August 8, 2019
- B. Approval of Warrants:** July and August 2019

It was moved by Michael Gallagher, seconded by Chris Jew to approve the Consent Agenda.

Vote was as follows: AYES: Michael Gallagher, Chris Jew; Kirsten Perez, Stacy McAfee, Jonathon Brunson; NOES: none; Absent: Eric Dill; Motion carried

Item 4. COMMENTS FROM THE PUBLIC

The public may address the Executive Committee on any matter pertaining to the Authority that is not on the agenda. The President reserves the right to limit the time of presentations.

Item 5. DISTRICT REQUESTS/CORRESPONDENCE

Letter of retirement submitted by Executive Director, Corinne Kelsch

Item 6. JPA ADMINISTRATION

A. Retirement of Executive Director

The Executive Committee will discuss the recruitment process for replacing the Executive Director.

It was moved by Laura Phan, seconded by Stacy McAfee to approve the Retirement of Executive Director.

Vote was as follows: AYES: Laura Phan, Stacy McAfee, Michael Gallagher, Chris Jew, Kirsten Perez, Jonathon Brunson; NOES: none, Absent: Eric Dill, Motion Carried

**PUBLIC COMMENTS
BOARD CONSIDERATION**

ACTION

Item 7. REPORTS

A. Executive Director Report

The Executive Director commented on various matters or concerns of the SCCSIG.

INFORMATION

B. Executive Committee Reports

INFORMATION

C. Loss Control Reports

INFORMATION

Item 8. CLOSED SESSION – Moved to Closed Session at 1:30pm

“THE EXECUTIVE COMMITTEE MOVED INTO CLOSED SESSION. MATTERS DISCUSSED ARE THOSE PERMITTED BY GOVERNMENT CODE SECTIONS 54956.8, 54956.9, 54956.95, 54957, AND 54957.6 – PERSONNEL, LITIGATION, AND/OR REAL PROPERTY”

A. Personnel Matters

B. Claim No. 5010-92-0004 – Anderson

Item 9. RETURN TO OPEN SESSION

The Executive Committee returned to Open Session at 1:41pm. Item B was approved.

Item 10. AGENDA ITEMS FOR UPCOMING MEETINGS

A. Financial Audit for Fiscal Year Ending June 30, 2019

B. Strategic Planning

Item 11. ADJOURNMENT – 1:45PM

<u>2019 Executive Committee Meeting</u>	<u>2019 Full Board Meeting</u>
August 8 th – SIG Conference Room September 19 th – SIG Conference Room October 17 th – SIG Conference Room November ??? – SIG Conference Room	December 6, 2019 Silver Creek Country Club

