



Santa Clara County  
**SCHOOLS' INSURANCE GROUP**  
**APPROVED MINUTES**  
**EXECUTIVE COMMITTEE MEETING**



**Date:** Thursday, June 20, 2019  
**Time:** 12:30 PM  
**Lunch:** Served at 12:00 PM

**LOCATION:**

**SCCSIG Office – Conference Room**  
645 Wool Creek Drive, Suite 62  
San Jose, CA 95112

**Item 1. CALL TO ORDER – 12:30 PM**

**Executive Committee Members**

Chris Jew, *President*, East Side Union High School District  
Kirsten Perez, *Vice President*, Morgan Hill Unified School District  
Dr. Michael Gallagher, *Secretary/Treasurer*, Sunnyvale School District  
Eric Dill, Santa Clara Unified School District  
Stacy McAfee, Cupertino Union School District  
Laura Phan, Oak Grove School District

Corinne Kelsch, *Executive Director*, Santa Clara County Schools' Insurance Group

**Absent**

Stacy McAfee, Cupertino Union School District  
Laura Phan, Oak Grove School District

**Guests**

Gaby Hernandez, Director, Willis Towers Watson  
Linsey Huynh, Lead Associate, Willis Towers Watson

**Item 2. AGENDA**

**A. Agenda Items**

*Items to be added or deleted according to G.C. 54954.2*

**B. Adoption of Agenda**

*It was moved by Michael Gallagher, seconded by Eric Dill to adopt the Agenda.*

*Vote was as follows: AYES: Chris Jew, Kirsten Perez, Eric Dill, Michael Gallagher  
NOES: none; Absent: Laura Phan, Stacy McAfee; Motion carried*

**Item 3. CONSENT AGENDA**

*Items listed as consent are considered to be regular course of procedure and are acted on by the Executive Committee in one motion. There is no discussion of these items prior to the Executive Committee vote unless a member of the Executive Committee, staff or the public requests specific items be discussed and/or removed from the agenda. It is understood that the administration recommends approval on all consent items. Each consent item approved by the Executive Committee shall be deemed to have been considered in full and adopted as recommended.*

**A. Approval of Minutes:** May 16, 2019

**B. SCCSIG Summer Schedule:** Franklin-McKinley's Summer Schedule will begin June 24 through July 31, 2019

*It was moved by Kirsten Perez, seconded by Michael Gallagher to approve the Consent Agenda.*

*Vote was as follows: AYES: Chris Jew, Kirsten Perez, Eric Dill, Michael Gallagher  
NOES: none; Absent: Laura Phan, Stacy McAfee; Motion carried*

**Item 4. COMMENTS FROM THE PUBLIC**

*The public may address the Executive Committee on any matter pertaining to the Authority that is not on the agenda. The President reserves the right to limit the time of presentations.*

**Item 5. DISTRICT REQUESTS/CORRESPONDENCE**

*None*

**PUBLIC COMMENTS  
BOARD CONSIDERATION**

**INFORMATION**

**Item 6. JPA ADMINISTRATION**

**A. Santa Clara County Schools' Insurance Group 2019/2020 Budget**

*The Executive Director presented the 2019/2020 Santa Clara County Schools' Insurance Group Budget for the Executive Committee's review and approval.*

*It was moved by Eric Dill, seconded by Michael Gallagher to approve the SCCSIG 2019/2020 Budget.*

*Vote was as follows: AYES: Chris Jew, Kirsten Perez, Eric Dill, Michael Gallagher  
NOES: none; Absent: Laura Phan, Stacy McAfee; Motion carried*

**B. Santa Clara County Schools' Insurance Group Salary Schedule for Fiscal Year 2019/2020**

*The Executive Director presented for review and approval the SCCSIG's salary schedule for fiscal year 2019/2020.*

**JPA ADMINISTRATION (con't)**

*It was moved by Chris Jew, seconded by Kirsten Perez to approve the SCCSIG Salary Schedule for Fiscal Year 2019/2020.*

*Vote was as follows: AYES: Chris Jew, Kirsten Perez, Eric Dill, Michael Gallagher  
NOES: none; Absent: Laura Phan, Stacy McAfee; Motion carried*

**C. Anthem Renewal for Policy Year 2020 and Medical Marketing Results**

*The Executive Director, along with Willis Tower Watson, presented for review and approval the Medical Marketing Results for Policy Year 2020.*

*It was moved by Chris Jew, seconded by Michael Gallagher to approve the Anthem renewal and Medical Marketing Results for Policy Year 2020.*

*Vote was as follows: AYES: Chris Jew, Kirsten Perez, Eric Dill, Michael Gallagher  
NOES: none; Absent: Laura Phan, Stacy McAfee; Motion carried*

**Item 7. REPORTS**

**A. Executive Director Report**

*The Executive Director commented on various matters and concerns of the SCCSIG.*

**INFORMATION**

**B. Executive Committee Reports**

**INFORMATION**

**C. Loss Control Reports**

**INFORMATION**

**Item 8. AGENDA ITEMS FOR UPCOMING MEETINGS**

- A. Equity Reports for Property/Liability and Workers' Compensation Programs**
- B. Financial Audit for Fiscal Year Ending June 30, 2019**
- C. Strategic Planning**

**Item 9. ADJOURNMENT – 1:35 PM**

<u><b>2019 Executive Committee Meeting</b></u>	<u><b>2019 Full Board Meeting</b></u>
July – <b>No Meeting</b> August 8 <sup>th</sup> – SIG Conference Room September – <b>No Meeting</b> October 17 <sup>th</sup> – SIG Conference Room November – <b>No Meeting</b>	December 6, 2019 Silver Creek Country Club