



Santa Clara County
SCHOOLS' INSURANCE GROUP
AGENDA
EXECUTIVE COMMITTEE MEETING



Please Post

Please Note Change in Location

Date: December 6, 2019
Time: 10:30AM

NEW LOCATION:

Silver Creek Country Club – San Felipe Boardroom
 5460 Country Club Parkway
 San Jose, CA 95138

Item 1. CALL TO ORDER

Executive Committee Members

Chris Jew, *President*, East Side Union High School District
 Kirsten Perez, *Vice President*, Morgan Hill Unified School District
 Michael Gallagher, *Secretary/Treasurer*, Sunnyvale School District
 Jonathon Brunson, Milpitas Unified School District
 Eric Dill, Santa Clara Unified School District
 Stacy McAfee, Cupertino Union School District
 Laura Phan, Oak Grove School District

Corinne Kelsch, *Executive Director*, Santa Clara County Schools' Insurance Group

Guests

Charles Raibley, Crowe LLP
 Laurena Grabert, SeTech

Item 2. AGENDA

- A. Agenda Items**
Items to be added or deleted according to G.C. 54954.2
- B. Adoption of Agenda**

PUBLIC COMMENTS
BOARD CONSIDERATION

ACTION

Item 3. CONSENT AGENDA

(5 Minutes)

Items listed as consent are considered to be regular course of procedure and are acted on by the Executive Committee in one motion. There is no discussion of these items prior to the Executive Committee vote unless a member of the Executive Committee, staff or the public requests specific items be discussed and/or removed from the agenda. It is understood that the administration recommends approval on all consent items. Each consent item approved by the Executive Committee shall be deemed to have been considered in full and adopted as recommended.

- A. Approval of Minutes:** *October 17, November 15, & November 18, 2019*
- B. Approval of Warrants** *October 2019*
- C. SIG Staff Holiday Schedule for 2020**
- D. SIG Conflict of Interest Policy**

P.
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PUBLIC COMMENTS
BOARD CONSIDERATION

ACTION

Item 4. COMMENTS FROM THE PUBLIC

The public may address the Executive Committee on any matter pertaining to the Authority that is not on the agenda. The President reserves the right to limit the time of presentations.

Item 5. DISTRICT REQUESTS/CORRESPONDENCE
A. NONE

Item 6. JPA ADMINISTRATION

- A. Appointment of Executive Director**
With the retirement of our current Executive Director, Corinne Kelsch, the Executive Committee will appoint her replacement.

(10 minutes) **P.**

PUBLIC COMMENTS
BOARD CONSIDERATION

ACTION

B. Executive Director Contract

(10 minutes) P.

The Executive Committee will approve the contract for the new Executive Director.

PUBLIC COMMENTS
BOARD CONSIDERATION

ACTION

C. SIG Signatories

(5 minutes) P.

The Executive Committee will approve SIG signatories.

PUBLIC COMMENTS
BOARD CONSIDERATION

ACTION

D. Financial Audit for Fiscal Year Ending June 30, 2019

(20 minutes) P.

Crowe LLP will present to the Executive Committee for approval, the Financial Audit for Fiscal Year ending June 30, 2019.

PUBLIC COMMENTS
BOARD CONSIDERATION

ACTION

E. Executive Committee Meeting Schedule for 2020

(10 minutes) P.

The Executive Committee will review (and make changes if necessary) the 2020 Executive Committee Meeting Schedule.

PUBLIC COMMENTS
BOARD CONSIDERATION

ACTION

F. Broker Compensation Report

(20 minutes) P.

Willis Towers Watson will review with the Executive Committee the Broker Compensation reports for both Kaiser and Anthem for calendar year 2018.

PUBLIC COMMENTS
BOARD CONSIDERATION

INFORMATION

Item 7. AGENDA ITEMS FOR UPCOMING MEETINGS

- A. Election of Nominating Chairperson for Upcoming Executive Committee Elections**
- B. First Quarter Financial Statements as of September 30, 2019**
- C. Strategic Planning**

Item 8. ADJOURNMENT

Tentative 2020 Executive Committee Meetings

January 16th – SIG Conference Room
February 20th – SIG Conference Room
March 19th – SIG Conference Room
April 16th – SIG Conference Room
May 21st – SIG Conference Room
July – NO MEETING
August 20th – SIG Conference Room
September – NO MEETING
October 15th – SIG Conference Room
November – No MEETING
December 4th – (FRIDAY), Location TBD

Tentative 2020 Full Board Meetings

December 4, 2020 – Location TBD