



Santa Clara County  
**SCHOOLS' INSURANCE GROUP**  
**AGENDA**  
**EXECUTIVE COMMITTEE MEETING**



**Please Post**

**Date:** Thursday, September 19, 2019  
**Time:** 12:30 PM  
**Lunch:** Served at 12:00 PM

**LOCATION:**

**SCCSIG Office – Conference Room**

645 Wool Creek Drive, Suite 62  
San Jose, CA 95112

**Item 1. CALL TO ORDER**

**Executive Committee Members**

Chris Jew, *President*, East Side Union High School District  
Kirsten Perez, *Vice President*, Morgan Hill Unified School District  
Dr. Michael Gallagher, *Treasurer/Secretary*, Sunnyvale School District  
Jonathan Brunson, Milpitas Unified School District  
Eric Dill, Santa Clara Unified School District  
Stacy McAfee, Cupertino Union School District  
Laura Phan, Oak Grove School District

Corinne Kelsch, *Executive Director*, Santa Clara County Schools' Insurance Group

**Item 2. AGENDA**

**A. Agenda Items**  
*Items to be added or deleted according to G.C. 54954.2*

**B. Adoption of Agenda**

**PUBLIC COMMENTS**  
**BOARD CONSIDERATION**

**ACTION**

**Item 3. CONSENT AGENDA (5 Minutes)**

*Items listed as consent are considered to be regular course of procedure and are acted on by the Executive Committee in one motion. There is no discussion of these items prior to the Executive Committee vote unless a member of the Executive Committee, staff or the public requests specific items be discussed and/or removed from the agenda. It is understood that the administration recommends approval on all consent items. Each consent item approved by the Executive Committee shall be deemed to have been considered in full and adopted as recommended.*

- A. Approval of Minutes:** August 8, 2019 **P.**
- B. Approval of Warrants:** July and August 2019 **P.**

**PUBLIC COMMENTS  
BOARD CONSIDERATION**

**ACTION**

**Item 4. COMMENTS FROM THE PUBLIC**

*The public may address the Executive Committee on any matter pertaining to the Authority that is not on the agenda. The President reserves the right to limit the time of presentations.*

**Item 5. DISTRICT REQUESTS/CORRESPONDENCE**  
Letter of retirement submitted by Executive Director, Corinne Kelsch

**Item 6. JPA ADMINISTRATION**

- A. Retirement of Executive Director (30 minutes) P.**  
*The Executive Committee will discuss the recruitment process for replacing the Executive Director.*

**PUBLIC COMMENTS  
BOARD CONSIDERATION**

**ACTION**

**Item 7. REPORTS**

- A. Executive Director Report (10 Minutes)**  
*The Executive Director will comment or report on various matters or concerns of the SCCSIG.* **INFORMATION**
- B. Executive Committee Reports** **INFORMATION**
- C. Loss Control Reports** **INFORMATION**

**Item 8. CLOSED SESSION**

*“THE EXECUTIVE COMMITTEE MOVED INTO CLOSED SESSION. MATTERS DISCUSSED ARE THOSE PERMITTED BY GOVERNMENT CODE SECTIONS 54956.8, 54956.9, 54956.95, 54957, AND 54957.6 – PERSONNEL, LITIGATION, AND/OR REAL PROPERTY”*

- A. Personnel Matters
- B. Claim No. 5010-92-0004 – Anderson

**Item 9. RETURN TO OPEN SESSION**

- Item 10. AGENDA ITEMS FOR UPCOMING MEETINGS**
- A. Financial Audit for Fiscal Year Ending June 30, 2019
  - B. Strategic Planning

**Item 11. ADJOURNMENT**

<u>2019 Executive Committee Meeting</u>	<u>2019 Full Board Meeting</u>
August 8 <sup>th</sup> – SIG Conference Room September 19 <sup>th</sup> – SIG Conference Room October 17 <sup>th</sup> – SIG Conference Room November ??? – SIG Conference Room	December 6, 2019 Silver Creek Country Club