Santa Clara County

SCHOOLS' INSURANCE GROUP

APPROVED MINUTES

EXECUTIVE COMMITTEE MEETING

Date: Thursday, April 21, 2022
Time: 12:00 PM

VIRTUAL CONFERENCE MEETING:

Zoom Conference Link:

https://us02web.zoom.us/j/85921196429?pwd=Y2VndEcvelB3Yk80S1VqYzQxSVVFUT09

Meeting ID: 859 2119 6429
Passcode: 085676
One tap mobile
+16699006833,,85921196429#,,,,*085676# US (San Jose)
+13462487799,,85921196429#,,,,*085676# US (Houston)

Item 1. **CALL TO ORDER – 12:01PM**

Executive Committee Members

Chris Jew, *President*, Cupertino Union School District
Kirsten Perez, *Vice President*, Morgan Hill Unified School District - ***ABSENT***
Jonathon Brunson, *Secretary/Treasurer*, Milpitas Unified School District – ***ABSENT***
Alvaro Meza, Gilroy Unified School District
Rita Sohal, Union School District - ***ABSENT***
Jeremy Nishihara, Sunnyvale School District - ***ABSENT***
Sarah Tellez, Los Gatos Union School District – ***JOINED LATE***

Tien Phan, *Executive Director*, Santa Clara County Schools' Insurance Group

Guests

Kyle McKibbin, Vice-President, Keenan

Item 2. **AGENDA**

A. **Agenda Items**
Items to be added or deleted according to G.C. 54954.2

B. **Adoption of Agenda**

The motion to approve the agenda was made by Alvaro Meza and seconded by Chris Jew. The vote was as follows: AYES: Chris Jew, Alvaro Meza; NOES: None; ABSENT: Kirsten Perez, Jonathon Brunson, Rita Sohal, Jeremy Nishihara, Sarah Tellez; Motion carried.

Item 3. **CONSENT AGENDA**

Items listed as consent are considered to be regular course of procedure and are acted on by the Executive Committee in one motion. There is no discussion of these items prior to the Executive Committee vote unless a member of the Executive Committee, staff or the public requests specific items be discussed and/or removed from the agenda. It is understood that the administration recommends approval on all consent items. Each consent item approved by the Executive Committee shall be deemed to have been considered in full and adopted as recommended.

A. **Approval of Minutes:** *March 17, 2022*
B. **Approval of Warrants: March 2022**
C. **Resolution #2022-21-04: AB 361 Virtual Meetings**

The motion to approve the consent agenda was made by Alvaro Meza and seconded by Chris Jew. The vote was as follows: AYES: Chris Jew, Alvaro Meza, Sarah Tellez; NOES: None; ABSENT: Kirsten Perez, Jonathon Brunson, Rita Sohal, Jeremy Nishihara; Motion carried.

Item 4. **COMMENTS FROM THE PUBLIC**

The public may address the Executive Committee on any matter pertaining to the Authority that is not on the agenda. The President reserves the right to limit the time of presentations.

Item 5. **DISTRICT REQUESTS/CORRESPONDENCE**

None

PUBLIC COMMENTS
BOARD CONSIDERATION **INFORMATION**

Item 6. **JPA ADMINISTRATION**

A. Executive Committee Elections
The Executive Director updated the Executive Committee members on the upcoming 2022-2023 elections.

This item was for information only.

B. Workers Comp Renewal for 2022-2023 Plan Year
Kyle McKibbin from Keenan presented historical and current information for discussion on the upcoming Workers Comp Renewal.

This item was for information only.

C. Saratoga Union School District Intent to Join SCCSIG Dental and Vision Plans Effective 10/1/2022
Saratoga USD was once a member of the SIG's dental and vision programs. They left the SIG 3 years ago to go direct and is now requesting re-entry. We are exploring the mechanics and feasibility of re-integrating them into the SIG's dental and vision programs in light of their new effective date being off-anniversary from the SIG's 1/1 normal anniversary.

This item was for information only.

Item 7. **REPORTS**

A. Executive Director Report **INFORMATION**
The Executive Director reported on various matters concerning the SCCSIG.

Item 8. **CLOSED SESSION**

"THE EXECUTIVE COMMITTEE MOVED INTO CLOSED SESSION. MATTERS DISCUSSED ARE THOSE PERMITTED BY GOVERNMENT CODE SECTIONS 54956.8, 54956.9, 54956.95, 54957, AND 54957.6 – PERSONNEL, LITIGATION, AND/OR REAL PROPERTY"

A. Property & Liability Claim

Item 9. **AGENDA ITEMS FOR UPCOMING MEETINGS**

A. Executive Committee Election Results
B. Update on San Francisco Unified District's Intent to Join SCCSIG's Liability Program
C. Renewals for Property and Liability Programs for 2022-2023
D. SCCSIG Budget for 2022-2023

Item 10. **ADJOURNMENT – 12:59PM**

2022 Upcoming Executive Committee Meetings	**2022 Full Board Meeting**
May 19th – Virtual Conference Meeting **June 16th – Virtual Conference Meeting** **July – NO MEETING** **August 18th – Virtual Conference Meeting** **September – NO MEETING** **October 20th – Virtual Conference Meeting** **November – NO MEETING** **December 2nd – (FRIDAY), Silver Creek Country Club**	December 2, 2022 Silver Creek Country Club