Santa Clara County

SCHOOLS' INSURANCE GROUP

APPROVED MINUTES

EXECUTIVE COMMITTEE MEETING

Date: Thursday, April 27, 2023
Time: 12:00 PM

See Teleconference Locations Below:

Kirsten Perez: Morgan Hill Unified School District: 15600 Concord Circle Morgan Hill, CA 95037

Join Teleconference Meeting
Zoom URL:

Join Zoom Meeting
https://us02web.zoom.us/j/82374593747?pwd=dm9XbmUyWjZraC9KTkhkQUlzZ1ZjUT09

Meeting ID: 823 7459 3747
Passcode: 273500
One tap mobile
+16699006833,,82374593747#,,,,*273500# US (San Jose)
+16694449171,,82374593747#,,,,*273500# US

Join In-Person Meeting
SCCSIG Office
645 Wool Creek Drive
Suite 62
San Jose, CA 95112

Item 1. **CALL TO ORDER – 12:01PM**

Executive Committee Members

Chris Jew, *President*, Cupertino Union School District
Kirsten Perez, *Vice President*, Morgan Hill Unified School District
Jonathon Brunson, *Secretary/Treasurer*, Milpitas Unified School District – ***JOINED LATE***
Alvaro Meza, Gilroy Unified School District - ***ABSENT***
Rita Sohal, Union School District - ***ABSENT***
Jeremy Nishihara, Sunnyvale School District - ***ABSENT***
Sarah Tellez, Los Gatos Union School District

Tien Phan, *Executive Director*, Santa Clara County Schools' Insurance Group

Guests

Kyle McKibbin, Vice President, Keenan
Jeff Grubbs, CFO, ASCIP

Item 2. **AGENDA**

A. **Agenda Items**
Items to be added or deleted according to G.C. 54954.2

B. **Adoption of Agenda**

The motion to approve the agenda was made by Sarah Tellez and seconded by Kirsten Perez. The vote was as follows: AYES: Chris Jew, Kirsten Perez, Sarah Tellez; NOES: None, ABSENT: Jonathon Brunson, Alvaro Meza, Rita Sohal, Jeremy Nishihara; Motion carried.

Item 3. **CONSENT AGENDA**

Items listed as consent are considered to be regular course of procedure and are acted on by the Executive Committee in one motion. There is no discussion of these items prior to the Executive Committee vote unless a member of the Executive Committee, staff or the public requests specific items be discussed and/or removed from the agenda. It is understood that the administration recommends approval on all consent items. Each consent item approved by the Executive Committee shall be deemed to have been considered in full and adopted as recommended.

A. **Approval of Minutes:** *March 16, 2023*
B. **Approval of Check Registers:** *February & March 2023*
C. **Lease Agreement with Franklin McKinley School District**

The motion to approve the consent agenda was made by Kirsten Perez and seconded by Sarah Tellez. The vote was as follows: AYES: Chris Jew, Kirsten Perez, Sarah Tellez; NOES: None, ABSENT: Jonathon Brunson, Alvaro Meza, Rita Sohal, Jeremy Nishihara; Motion carried.

Item 4. **COMMENTS FROM THE PUBLIC**

There were no comments from the public.

Item 5. **DISTRICT REQUESTS/CORRESPONDENCE**

None

Item 6. **JPA ADMINISTRATION**

A. Executive Committee Election
The Executive Director will update the Executive Committee members on the upcoming 2023 election.

Staff was tasked to assist in scheduling interviews for candidate nominations received for SCCSIG Election. This item was for information only.

B. Workers Compensation Renewal for 2023-2024 Plan Year
Kyle McKibbin with Keenan will present historical and current information on the upcoming Workers Compensation Renewal.

This item was for information only.

C. ASCIP Property & Liability Renewal for 2023-2024 Plan Year
Jeff Grubbs with ASCIP will present the historical and current information on the upcoming Property & Liability renewal.

This item was for information only.

D. Self-Insured Retention Options
SCCSIG currently has a $100k SIR for its Property & Liability program via ASCIP. SCCSIG is seeking potential premium savings by increasing its SIR to $175k or $250k. Premium savings, from a higher SIR, are available to fund a new staff position, providing more effective and quicker response to districts filing P&L claims. ASCIP will remain available for continued service support and insurance coverage above the SIR.

This item was for information only.

Item 7. **REPORTS**

A. Executive Director Report **INFORMATION**
The Executive Director reported out on various matters and concerns of the SCCSIG.

Item 8. **AGENDA ITEMS FOR UPCOMING MEETINGS**

A. Renewals for Property and Liability Programs for 2023-2024
B. SCCSIG Budget for 2023-2024

Item 9. **ADJOURNMENT – 1:18PM**

Upcoming 2023 Executive Committee Meetings	**2023 Full Board Meetings**
May 18th – In Person/Virtual Conference Meeting **June 15th – In Person/Virtual Conference Meeting** **July – NO MEETING** **August 24th – In Person/Virtual Conference Meeting** **September – NO MEETING** **October 19th – In Person/Virtual Conference Meeting** **November – NO MEETING** **December 8, 2023 (Silver Creek Valley Country Club)**	December 8 – Silver Creek Country Club