Santa Clara County

SCHOOLS' INSURANCE GROUP

APPROVED MINUTES

EXECUTIVE COMMITTEE MEETING

Date: Thursday, August 18, 2022
Time: 12:00PM

VIRTUAL CONFERENCE MEETING

Join Zoom Meeting

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Meeting ID: 883 0615 3768
Passcode: 470172

Item 1. **CALL TO ORDER – 12:00PM**

Executive Committee Members

Chris Jew, *President,* Cupertino Union School District
Kirsten Perez, *Vice President,* Morgan Hill Unified School District
Jonathon Brunson, *Secretary/Treasurer,* Milpitas Unified School District – ***JOINED LATE***
Alvaro Meza, Gilroy Unified School District
Rita Sohal, Union School District - ***ABSENT***
Jeremy Nishihara, Sunnyvale School District – ***JOINED LATE***
Sarah Tellez, Los Gatos Union School District

Tien Phan, *Executive Director,* Santa Clara County Schools' Insurance Group

Guests

Branson Cobb, President, CBiz

Item 2. **AGENDA**

A. Agenda Items
Items to be added or deleted according to G.C. 54954.2

B. Adoption of Agenda

The motion to approve the agenda was made by Alvaro Meza and seconded by Sarah Tellez. The vote was as follows: AYES: Chris Jew, Kirsten Perez, Alvaro Meza, Sarah Tellez; NOES: None; ABSENT: Jonathon Brunson, Rita Sohal, Jeremy Nishihara; Motion carried.

Item 3. **CONSENT AGENDA**

Items listed as consent are considered to be regular course of procedure and are acted on by the Executive Committee in one motion. There is no discussion of these items prior to the Executive Committee vote unless a member of the Executive Committee, staff or the public requests specific items be discussed and/or removed from the agenda. It is understood that the administration recommends approval on all consent items. Each consent item approved by the Executive Committee shall be deemed to have been considered in full and adopted as recommended.

A. Approval of Minutes: *June 16, 2022*
B. Approval of Warrants: *June and July 2022*
C. Resolution #2022-18-08: AB 361 Virtual Meetings

The motion to approve the consent agenda was made by Kirsten Perez and seconded by Sarah Tellez. The vote was as follows: AYES: Chris Jew, Kirsten Perez, Alvaro Meza, Sarah Tellez; NOES: None; ABSENT: Jonathon Brunson, Rita Sohal, Jeremy Nishihara; Motion carried.

Item 4. **COMMENTS FROM THE PUBLIC**

There were no comments from the public.

Item 5. **DISTRICT REQUESTS/CORRESPONDENCE**

None

Item 6. **JPA ADMINISTRATION**

A. Executive Committee Officers
The Executive Committee will discuss officer positions for the 2022-2023 fiscal year.

The Executive Committee discussed officer positions and the following individuals were nominated for the following positions:

President: Chris Jew
Vice President: Kirsten Perez

The vote was as follows for President and Vice President nominations: AYES: Chris Jew, Kirsten Perez, Alvaro Meza, Jeremy Nishihara, Sarah Tellez; NOES: None; ABSENT: Jonathon Brunson, Rita Sohal; Motion Carried.

Secretary/Treasurer: Alvaro Meza and Jonathon Brunson

The vote was as follows for Alvaro Meza for Secretary/Treasurer Nomination:

AYES: Chris Jew; NOES: Kirsten Perez, Alvaro Meza, Jeremy Nishihara, Sarah Tellez; ABSENT: Jonathon Brunson, Rita Sohal; Motion did not carry.

The vote was as follows for Jonathon Brunson for Secretary/Treasurer Nomination:

AYES: Kirsten Perez, Alvaro Meza, Jeremy Nishihara, Sarah Tellez; NOES: Chris Jew; ABSENT: Jonathon Brunson, Rita Sohal; Motion carried.

B. Vision & Dental Equity Consideration And Benefits Enhancement 2023

The Executive Director will present the overall state of the Vision programs and equity gained to date. Additionally, the Executive Director will propose enhancements to coverage levels, providing members greater vision coverage than current levels.

The motion to approve the Vision & Dental Benefits Enhancements was made by Chris Jew and seconded by Jonathon Brunson. The vote was as follows: AYES: Chris Jew, Kirsten Perez, Jonathon Brunson, Alvaro Meza, Jeremy Nishihara, Sarah Tellez; NOES: None; ABSENT: Rita Sohal; Motion carried.

C. 2023 Fringe Benefits Renewals

The Executive Committee will review and approve the 2023 Fringe Benefit Renewals; Medical for both Kaiser/United Healthcare and Dental Enhancement and Vision programs.

The motion to approve the 2023 Fringe Benefits Renewals was made by Kirsten Perez and seconded by Jeremy Nishihara. The vote was as follows: AYES: Chris Jew, Kirsten Perez, Jonathon Brunson, Alvaro Meza, Jeremy Nishihara, Sarah Tellez; NOES: None; ABSENT: Rita Sohal; Motion carried.

D. Professional Development Opportunity Criteria

The Executive Committee will discuss modifying the Professional Development Policy,

more specifically; what constitutes Professional Development opportunities, such as certifications that would benefit the members and the SCCSIG.

This item was for information only.

Item 7. **REPORTS**

A. Executive Director Report

The Executive Director reported out on various matters concerning the SCCSIG.

Item 8. **AGENDA ITEMS FOR UPCOMING MEETINGS**

A. Incurred But Not Reported Claims for 2022
B. Review of Office of Self Insurance Plans Annual Report for 2022-2023 Fiscal Year
C. Workers' Compensation Actuarial Report
D. Holiday Luncheon Planning

Item 9. **ADJOURNMENT – 1:38PM**

The motion to adjourn the meeting was made by Sarah Tellez and seconded by Jonathon Brunson.

2022 Upcoming Executive Committee Meetings	**2022 Full Board Meeting**
September – NO MEETING **October 20th – Virtual Conference Meeting** **November – NO MEETING** **December 2nd – (FRIDAY), Silver Creek Country Club**	December 2, 2022 Silver Creek Country Club