Santa Clara County

# SCHOOLS' INSURANCE GROUP

## APPROVED MINUTES

## EXECUTIVE COMMITTEE MEETING

**Date:** Thursday, March 16, 2023
**Time:** 12:00 PM

## IN-PERSON AND TELECONFERENCE MEETING DETAILS:

**See Teleconference Locations Below:**

Alvaro Meza: Gilroy Unified School District: 7810 Arroyo Circle, Gilroy CA, 95020
Jonathon Brunson: Joining Remotely via AB 2449 "Just-Cause" clause in which address does not need to be accessible to public

Join Teleconference Meeting
Zoom URL:

https://us02web.zoom.us/j/83546657596?pwd=SjJzRXNnSWUrdEdBNXlDQllPQ3ppUT09

Meeting ID: 835 4665 7596
Passcode: 496098
One tap mobile
+16694449171,,83546657596#,,,,*496098# US
+16699006833,,83546657596#,,,,*496098# US (San Jose)

Join In-Person Meeting
SCCSIG Office
645 Wool Creek Drive
Suite 62
San Jose, CA 95112

**Item 1.** **CALL TO ORDER – 12:00PM**

**Executive Committee Members**

Chris Jew, *President*, Cupertino Union School District
Kirsten Perez, *Vice President*, Morgan Hill Unified School District
Jonathon Brunson, *Secretary/Treasurer*, Milpitas Unified School District
Alvaro Meza, Gilroy Unified School District
Rita Sohal, Union School District
Jeremy Nishihara, Sunnyvale School District
Sarah Tellez, Los Gatos Union School District

Tien Phan, *Executive Director*, Santa Clara County Schools' Insurance Group

**Guests**

Derek Burkhalter, Bickmore Actuarial
Laurena Grabert, SeTECH
Melissa Barbakoff, CBIZ

**Item 2.** **AGENDA**

**A.** **Agenda Items**
*Items to be added or deleted according to G.C. 54954.2*

**B.** **Adoption of Agenda**

*The motion to approve the agenda was made by Jonathon Brunson and seconded by Rita Sohal. The vote was as follows: AYES: Chris Jew, Kirsten Perez, Jonathon Brunson, Alvaro Meza, Jeremy Nishihara, Rita Sohal, Sarah Tellez; NOES: None; Motion carried.*

**Item 3.** **CONSENT AGENDA**

*Items listed as consent are considered to be regular course of procedure and are acted on by the Executive Committee in one motion. There is no discussion of these items prior to the Executive Committee vote unless a member of the Executive Committee, staff or the public requests specific items be discussed and/or removed from the agenda. It is understood that the administration recommends approval on all consent items. Each consent item approved by the Executive Committee shall be deemed to have been considered in full and adopted as recommended.*

**A.** **Approval of Minutes:** *January 19, 2023*
**B.** **Approval of Warrants:** *January 2023*
**C.** **Financial Statements as of**
**September 30, 2022 and December 31, 2022**

*The motion to approve the consent agenda was made by Sarah Tellez and seconded by Kirsten Perez. The vote was as follows: AYES: Chris Jew, Kirsten Perez, Jonathon Brunson, Alvaro Meza, Jeremy Nishihara, Rita Sohal, Sarah Tellez; NOES: None; Motion carried.*

**Item 4.** **COMMENTS FROM THE PUBLIC**

*There were no comments from the public.*

**Item 5.** **DISTRICT REQUESTS/CORRESPONDENCE**

*None*

## Item 6. JPA ADMINISTRATION

**A. Experience Modification Report for Workers' Compensation Program for Policy Year 2023-2024**

*Bickmore will present for review and approval the Experience Modification Report (XMods) for members in the Workers' Compensation Program for policy year 2023-2024.*

*The motion to approve the Experience Modification Report for Workers' Compensation Program for Policy Year 2023 – 2024 was made by Alvaro Meza and seconded by Jeremy Nishihara. The vote was as follows: AYES: Chris Jew, Kirsten Perez, Jonathon Brunson, Alvaro Meza, Rita Sohal, Jeremy Nishihara, Sarah Tellez; NOES: None; Motion carried.*

**B. Actuarial Study for the Self-Insured Property and Liability Program for Policy Year 2023-2024**

*Bickmore will present for review and approval the Actuarial Study for the Self-Insured Property and Liability Program for policy year 2023-2024.*

*The motion to approve the Actuarial Study for the Self-Insured Property and Liability Program for Policy Year 2023 – 2024 was made by Kirsten Perez and seconded by Jonathon Brunson. The vote was as follows: AYES: Chris Jew, Kirsten Perez, Jonathon Brunson, Alvaro Meza, Rita Sohal, Jeremy Nishihara, Sarah Tellez; NOES: None; Motion carried.*

**C. Equity Reports for Property/Liability and Workers' Compensation Programs as of June 30, 2022**

*Laurena Grabert from SeTECH will present for review and approval the Equity Reports for both the Property/Liability and Workers' Compensation programs as of June 30, 2022.*

*The motion to approve the Equity Reports for Property/Liability and Workers' Compensatoin Programs as of June 30, 2022 was made by Sarah Tellez and seconded by Rita Sohal. The vote was as follows: AYES: Chris Jew, Kirsten Perez, Jonathon Brunson, Alvaro Meza, Rita Sohal, Jeremy Nishihara, Sarah Tellez; NOES: None; Motion carried.*

**D. Property & Liability Self Insured Retention Increase**

*The SCCSIG staff is looking at data to analyze and examine the possible viability of increasing the current Self-Insured Retention from $100k to $250k with ASCIP's Property & Liability program.*

*This item was for information only.*

**E. Transitioning Accounting Functions to Third Party**

*The SCCSIG Staff will be recommending a third party to undertake the accounting functions.*

*The motion to approve the Transitioning the Accounting Functions to a Third Party recommended by staff was made by Rita Sohal and seconded by Alvaro Meza. The vote was as follows: AYES: Chris Jew, Kirsten Perez, Jonathon Brunson, Alvaro Meza, Rita Sohal, Jeremy Nishihara, Sarah Tellez; NOES: None; Motion carried.*

**F. CBIZ and the Current Healthcare State**

*CBIZ will present the current state of healthcare for employees, in addition to the expected trends and acute challenges impacting SCCSIG members in the coming years.*

*This item was for information only.*

**Item 7. REPORTS**

**A. Executive Director Report**

*The Executive Director will comment or report on various matters or concerns of the SCCSIG.* **INFORMATION**

**B. Executive Committee Reports** **INFORMATION**

**Item 8. CLOSED SESSION**

*"THE EXECUTIVE COMMITTEE MOVED INTO CLOSED SESSION. MATTERS DISCUSSED ARE THOSE PERMITTED BY GOVERNMENT CODE SECTIONS 54956.8, 54956.9, 54956.95, 54957, AND 54957.6 – PERSONNEL, LITIGATION, AND/OR REAL PROPERTY"*

**A. Alum Rock Union School District Claims Analysis**

**Item 9. RETURN TO OPEN SESSION - 2:19PM**

**Item 10. AGENDA ITEMS FOR UPCOMING MEETINGS**

**A. Executive Committee Election Results**
**B. Anticipated Benefits Marketing Results & State of Healthcare**
**C. Strategic Planning**

**Item 11. ADJOURNMENT – 2:20PM**