Santa Clara County

SCHOOLS' INSURANCE GROUP

APPROVED MINUTES

EXECUTIVE COMMITTEE MEETING

Date: Thursday, March 17, 2022
Time: 12:00 PM

VIRTUAL CONFERENCE MEETING:

Join Zoom Meeting
https://us02web.zoom.us/j/88213414568?pwd=NFhHdkdSaGgyT2R4a2pXQzNhZVV5QT09
Meeting ID: 882 1341 4568
Passcode: 152368
One tap mobile
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+16699006833,,88213414568#,,,,*152368# US (San Jose)
+12532158782,,88213414568#,,,,*152368# US (Tacoma)

Item 1. **CALL TO ORDER – 12:00PM**

Executive Committee Members

Chris Jew, *President*, Cupertino Union School District
Kirsten Perez, *Vice President*, Morgan Hill Unified School District - ***ABSENT***
Jonathon Brunson, *Secretary/Treasurer*, Milpitas Unified School District – ***JOINED LATE***
Alvaro Meza, Gilroy Unified School District
Rita Sohal, Union School District - ***ABSENT***
Jeremy Nishihara, Sunnyvale School District
Sarah Tellez, Los Gatos Union School District - ***ABSENT***

Tien Phan, *Executive Director*, Santa Clara County Schools' Insurance Group

Guests

Derek Burkhalter, Bickmore Actuarial
Laurena Grabert, SeTECH
Reshan Cooray, ASCIP
Ken Neu, SFUSD
Jeff Grubs, ASCIP

Item 2. **AGENDA**

A. **Agenda Items**
Items to be added or deleted according to G.C. 54954.2

B. **Adoption of Agenda**

The motion to approve the agenda was made by Alvaro Meza and seconded by Chris Jew. The vote was as follows: AYES: Chris Jew, Alvaro Meza, Jeremy Nishihara; NOES: None; ABSENT: Kirsten Perez, Jonathon Brunson, Rita Sohal, Sarah Tellez; Motion carried.

Item 3. **CONSENT AGENDA**

Items listed as consent are considered to be regular course of procedure and are acted on by the Executive Committee in one motion. There is no discussion of these items prior to the Executive Committee vote unless a member of the Executive Committee, staff or the public requests specific items be discussed and/or removed from the agenda. It is understood that the administration recommends approval on all consent items. Each consent item approved by the Executive Committee shall be deemed to have been considered in full and adopted as recommended.

A. **Approval of Minutes:** *January 20, 2022*
B. **Approval of Warrants:** *January and February 2022*
C. **Financial Statements as of September 30, 2021**
D. **Financial Statements as of December 31, 2021**
E. **Resolution #2022-17-03: AB 361 Virtual Meetings**

The motion to approve the consent agenda was made by Alvaro Meza and seconded by Chris Jew. The vote was as follows: AYES: Chris Jew, Alvaro Meza, Jeremy Nishihara; NOES: None; ABSENT: Kirsten Perez, Jonathon Brunson, Rita Sohal, Sarah Tellez; Motion carried.

Item 4. **COMMENTS FROM THE PUBLIC**

There were no comments from the public.

Item 5. **DISTRICT REQUESTS/CORRESPONDENCE**

None

Item 6. JPA ADMINISTRATION

A. Experience Modification Report for Workers' Compensation Program for Policy Year 2022-2023

Bickmore will present for review and approval the Experience Modification Report (XMods) for members in the Workers' Compensation Program for policy year 2022-2023.

The motion to approve the Experience Modification Report for Workers' Compensation Program for Policy Year 2022 – 2023 was made by Jeremy Nishihara and seconded by Alvaro Meza. The vote was as follows: AYES: Chris Jew, Alvaro Meza, Jeremy Nishihara; NOES: None; ABSENT: Kirsten Perez, Jonathon Brunson, Rita Sohal, Sarah Tellez; Motion carried.

B. Actuarial Study for the Self-Insured Property and Liability Program for Policy Year 2022-2023

Bickmore will present for review and approval the Actuarial Study for the Self-Insured Property and Liability Program for policy year 2022-2023.

The motion to approve the Actuarial Study for the Self-Insured Property and Liability Program for Policy Year 2022 – 2023 was made by Alvaro Meza and seconded by Jeremy Nishihara. The vote was as follows: AYES: Chris Jew, Alvaro Meza, Jeremy Nishihara; NOES: None; ABSENT: Kirsten Perez, Jonathon Brunson, Rita Sohal, Sarah Tellez; Motion carried.

C. Equity Reports for Property/Liability and Workers' Compensation Programs as of June 30, 2021

Laurena Grabert from SeTECH will present for review and approval the Equity Reports for both the Property/Liability and Workers' Compensation programs as of June 30, 2021.

The motion to approve the Equity Reports for Property/Liability and Workers' Compensation Programs as of June 30, 2021 was made by Jeremy Nishihara and seconded by Alvaro Meza. The vote was as follows: AYES: Chris Jew, Alvaro Meza, Jeremy Nishihara; NOES: None; ABSENT: Kirsten Perez, Jonathon Brunson, Rita Sohal, Sarah Tellez; Motion carried.

D. Workers Compensation's Protected Insurance Program for Schools (PIPS) Rebate on Excess Premiums

Laurena Grabert with SeTECH will present the worksheet for the PIPS return of premium excess and the deficit offset process.

The motion to approve the Workers Compensation's Protected Insurance Program for Schools Rebate on Excess Premiums was made by Alvaro Meza and seconded by Jeremy Nishihara. The vote was as follows: AYES: Chris Jew, Alvaro Meza, Jeremy Nishihara; NOES: None; ABSENT: Kirsten Perez, Jonathon Brunson, Rita Sohal, Sarah Tellez; Motion carried.

E. SFUSD Intent to Join SCCSIG for Liability Program via ASCIP

Reshan Cooray with ASCIP will illustrate the reinsurance structure and effect to SCCSIG should SFUSD access ASCIP liability programming via membership with SCCSIG.

This item was for information only.

Item 7. REPORTS

A. Executive Director Report

The Executive Director commented on matters pertaining to the SCCSIG.

Item 8. AGENDA ITEMS FOR UPCOMING MEETINGS

A. Executive Committee Election Results
B. Renewals for Workers' Compensation and Property and Liability Programs for 2022-2023
C. SCCSIG Budget for 2022-2023

Item 9. ADJOURNMENT – 1:52PM

The motion to adjourn the meeting was made by Jonathon Brunson and seconded by Alvaro Meza; motion carried.

2022 Upcoming Executive Committee Meetings	**2022 Full Board Meeting**
April 21st – Virtual Conference Meeting **May 19th – Virtual Conference Meeting** **June 16th – Virtual Conference Meeting** **July – NO MEETING** **August 18th – Virtual Conference Meeting** **September – NO MEETING** **October 20th – Virtual Conference Meeting** **November – NO MEETING** **December 2nd – (FRIDAY), Silver Creek Country Club**	December 2, 2022 Silver Creek Country Club