Santa Clara County

SCHOOLS' INSURANCE GROUP

APPROVED MINUTES

EXECUTIVE COMMITTEE MEETING

Date: Thursday, May 19, 2022
Time: 12:00PM

VIRTUAL CONFERENCE MEETING:

Join Zoom Meeting
https://us02web.zoom.us/j/81824293968?pwd=dTNjTGZtMkdkTjcvU0l2Vm1lWmdyQT09

Meeting ID: 818 2429 3968
Passcode: 726938
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+16699006833,,81824293968#,,,,*726938# US (San Jose)
+12532158782,,81824293968#,,,,*726938# US (Tacoma)

Item 1. **CALL TO ORDER – 12:00PM**

Executive Committee Members

Chris Jew, *President*, Cupertino Union School District
Kirsten Perez, *Vice President*, Morgan Hill Unified School District - ***ABSENT***
Jonathon Brunson, *Secretary/Treasurer*, Milpitas Unified School District – ***JOINED LATE***
Alvaro Meza, Gilroy Unified School District
Rita Sohal, Union School District
Jeremy Nishihara, Sunnyvale School District – ***JOINED LATE***
Sarah Tellez, Los Gatos Union School District

Tien Phan, *Executive Director*, Santa Clara County Schools' Insurance Group

Guests

Kenneth Neu, Interim Risk Manager, San Francisco Unified School District - ***ABSENT***
John Chino, Executive Vice President, Gallagher
Laurena Grabert, SeTECH
Reshan Cooray, Executive Director- Alliance of Schools Cooperative Insurance Programs
Jeff Grubbs, Chief Financial Officer- Alliance of Schools Cooperative Insurance Programs

MINUTES –SCCSIG
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Item 2. AGENDA

A. Agenda Items
Items to be added or deleted according to G.C. 54954.2

B. Adoption of Agenda

The motion to approve the agenda was made by Sarah Tellez and seconded by Rita Sohal. The vote was as follows: AYES: Chris Jew, Alvaro Meza, Sarah Tellez; NOES: None; ABSENT: Kirsten Perez, Jonathon Brunson, Jeremy Nishihara; Motion carried.

Item 3. CONSENT AGENDA

Items listed as consent are considered to be regular course of procedure and are acted on by the Executive Committee in one motion. There is no discussion of these items prior to the Executive Committee vote unless a member of the Executive Committee, staff or the public requests specific items be discussed and/or removed from the agenda. It is understood that the administration recommends approval on all consent items. Each consent item approved by the Executive Committee shall be deemed to have been considered in full and adopted as recommended.

A. Approval of Minutes: *April 21, 2022*
B. Approval of Warrants: *April 2022*
C. Quarterly Financial Statements as of March 31, 2022
D. Lease Agreement with Franklin McKinley School District
E. Resolution #2022-19-05: AB 361 Virtual Meetings

The motion to approve the consent agenda was made by Alvaro Meza and seconded by Sarah Tellez. The vote was as follows: AYES: Chris Jew, Alvaro Meza, Sarah Tellez; NOES: None; ABSENT: Kirsten Perez, Jonathon Brunson, Jeremy Nishihara; Motion carried.

Item 4. COMMENTS FROM THE PUBLIC

There were no comments from the public.

Item 5. DISTRICT REQUESTS/CORRESPONDENCE

None

Item 6. JPA ADMINISTRATION

A. Saratoga Union School District Submission to Re-Enter Dental & Vision Programs
The Executive Committee will review and approve Saratoga Union School District's request to re-enter the Dental & Vision programs.

The motion to approve Saratoga Union School District's request to re-enter the Dental & Vision programs was made by Alvaro Meza and seconded by Rita Sohal. The vote was as follows: AYES: Chris Jew, Alvaro Meza, Rita Sohal, Jeremy Nishihara, Sarah Tellez; NOES: None; ABSENT: Kirsten Perez, Jonathon Brunson; Motion carried.

B. Renewals for Workers' Compensation and Property and Liability Programs for 2022-2023
The Executive Director, PIPS and ASCIP representatives will present for review the renewals for both the Worker's Compensation and Property & Liability Programs.

This item was for information only.

C. San Francisco Unified School District Intent to Join Liability Program and Alliance of Schools for Cooperative Insurance Programs (ASCIP) Analysis of Impact to SCCSIG
The Executive Director along with ASCIP & Gallagher representatives will present an analysis of the potential financial impact to the SCCSIG JPA should SFUSD join the SCCSIG Liability Program.

This item was for information only.

D. SCCSIG's 2022-2023 Fiscal Year Administrative Budget Draft
The Executive Director and Laurena Grabert from SeTECH will present for review the draft of the 2022-2023 Fiscal Year Administrative Budget.

This item was for information only.

Item 7. REPORTS

A. Executive Director Report **INFORMATION**
The Executive Director reported on various matters and concerns of the SCCSIG

Item 8. AGENDA ITEMS FOR UPCOMING MEETINGS

A. Executive Committee Election Results
B. Final SCCSIG's 2022-2023 Fiscal Year Budget
C. Full Board Christmas Luncheon

Item 9. **ADJOURNMENT at 1:20PM**

2022 Upcoming Executive Committee Meetings	**2022 Full Board Meeting**
June 16th – Virtual Conference Meeting **July – NO MEETING** **August 18th – Virtual Conference Meeting** **September – NO MEETING** **October 20th – Virtual Conference Meeting** **November – NO MEETING** **December 2nd – (FRIDAY), Silver Creek Country Club**	December 2, 2022 Silver Creek Country Club