Santa Clara County

SCHOOLS' INSURANCE GROUP

AGENDA

EXECUTIVE COMMITTEE MEETING

Please Post

Date: Thursday, May 18, 2023
Time: 12:00PM

IN-PERSON AND VIRTUAL CONFERENCE MEETING:

See Teleconference Locations Below:

Join Teleconference Meeting
Zoom URL:

Join Zoom Meeting
https://us02web.zoom.us/j/88970479898?pwd=ZzFSMzF5VCs1bTVLMjNtRFpRYU51QT09

Meeting ID: 889 7047 9898
Passcode: 923176
One tap mobile
+16694449171,,88970479898#,,,,*923176# US
+16699006833,,88970479898#,,,,*923176# US (San Jose)

Join In-Person Meeting
Keenan & Associates Office
1732 N First St
San Jose, CA 95112

Item 1. **CALL TO ORDER**

Executive Committee Members

Chris Jew, *President*, Cupertino Union School District
Kirsten Perez, *Vice President*, Morgan Hill Unified School District
Jonathon Brunson, *Secretary/Treasurer*, Milpitas Unified School District
Alvaro Meza, Gilroy Unified School District
Rita Sohal, Union School District
Jeremy Nishihara, Sunnyvale School District
Sarah Tellez, Los Gatos Union School District

Tien Phan, *Executive Director*, Santa Clara County Schools' Insurance Group

Guests

Laurena Grabert, SeTECH
Derek Burkhalter, Bickmore Actuarial
Mark Evans, Oak Grove School District

AGENDA –SCCSIG
May 18, 2023

Item 2. **AGENDA**

A. **Agenda Items**
Items to be added or deleted according to G.C. 54954.2

B. **Adoption of Agenda**

PUBLIC COMMENTS
BOARD CONSIDERATION **ACTION**

Item 3. **CONSENT AGENDA** ***(5 Minutes)***

Items listed as consent are considered to be regular course of procedure and are acted on by the Executive Committee in one motion. There is no discussion of these items prior to the Executive Committee vote unless a member of the Executive Committee, staff or the public requests specific items be discussed and/or removed from the agenda. It is understood that the administration recommends approval on all consent items. Each consent item approved by the Executive Committee shall be deemed to have been considered in full and adopted as recommended.

A. Approval of Minutes: *April 27, 2023* **P.**
B. Approval of Check Registers: *April 2023* **P.**
C. Quarterly Financial Statements as of March 31, 2023 **P.**

PUBLIC COMMENTS
BOARD CONSIDERATION **ACTION**

Item 4. **COMMENTS FROM THE PUBLIC**

The public may address the Executive Committee on any matter pertaining to the Authority that is not on the agenda. The President reserves the right to limit the time of presentations.

Item 5. **DISTRICT REQUESTS/CORRESPONDENCE**

None

PUBLIC COMMENTS
BOARD CONSIDERATION **INFORMATION**

Item 6. JPA ADMINISTRATION

A. SCCSIG Election ***(5 minutes)*** **P.**

The Executive Director will provide an update on the 2023 SCCSIG election and will seek approval from the Executive Committee to proceed with nominees to fill vacant seats. The Executive Director will also introduce Mark Evans with Oak Grove School District, an official nominated candidate.

PUBLIC COMMENTS
BOARD CONSIDERATION **ACTION**

B. Self-Insured Retention Options ***(15 Minutes)*** **P.**

SCCSIG currently has a $100k SIR for its Property & Liability program via ASCIP. SCCSIG is seeking potential premium savings by increasing its SIR to $175k or $250k. Today, the discussion will determine where the risk for higher claims incurred matches the savings in the premiums. Final SIR level is determined by the JPA's appetite for risk absorption before ASCIP coverage kicks in.

PUBLIC COMMENTS
BOARD CONSIDERATION **ACTION**

C. Renewals for Workers' Compensation and Property and Liability Programs for 2023-2024 ***(10 minutes)*** **P.**

The Executive Director will present for approval the renewals for both the Worker's Compensation and Property & Liability Programs.

PUBLIC COMMENTS
BOARD CONSIDERATION **ACTION**

D. SCCSIG's 2023-2024 Year Annual Budget ***(15 Minutes)*** **P.**

The Executive Director and Laurena Grabert from SeTECH will present for approval the 2023-2024 Year Annual Budget.

PUBLIC COMMENTS
BOARD CONSIDERATION **ACTION**

E. Recognizing Retiring Executive Committee Members ***(5 Minutes)*** **P.**

The Executive Director will present a special recognition for the Executive Committee Members retiring at the end of the 2022-2023 school year.

PUBLIC COMMENTS
BOARD CONSIDERATION **INFORMATION**

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Item 7. **REPORTS** ***(5 Minutes)***

A. Executive Director Report **INFORMATION**

The Executive Director will comment or report on various matters or concerns of the SCCSIG.

Item 8. **CLOSED SESSION**

"THE EXECUTIVE COMMITTEE MOVED INTO CLOSED SESSION. MATTERS DISCUSSED ARE THOSE PERMITTED BY GOVERNMENT CODE SECTIONS 54956.8, 54956.9, 54956.95, 54957, AND 54957.6 – PERSONNEL, LITIGATION, AND/OR REAL PROPERTY"

A. Staff/Personnel
B. Litigation
C. Executive Director Evaluation

Item 9. **RETURN TO OPEN SESSION**

Item 10. **AGENDA ITEMS FOR UPCOMING MEETINGS**
A. Executive Committee Requests for Topics
B. Executive Committee Election Results
C. Full Board Christmas Luncheon
D. Dental & Vision Renewals
E. Medical Renewals
F. Executive Director Evaluation

Item 11. **ADJOURNMENT**

Upcoming 2023 Executive Committee Meetings	**2023 Full Board Meetings**
June 15th – In Person/Virtual Conference Meeting **July – NO MEETING** **August 24th – In Person/Virtual Conference Meeting** **September – NO MEETING** **October 19th – In Person/Virtual Conference Meeting** **November – NO MEETING** **December 8, 2023 (Silver Creek Valley Country Club)**	December 8 – Silver Creek Country Club