Santa Clara County
SCHOOLS' INSURANCE GROUP
APPROVED MINUTES
EXECUTIVE COMMITTEE MEETING

Date: Thursday, January 20, 2022
Time: 12:00 PM

VIRTUAL CONFERENCE MEETING

Join Zoom Meeting:

https://us02web.zoom.us/j/83449869266?pwd=OVRUcjU2Q2xyYm80eHZGQzJDTE5pdz09

Meeting ID: 834 4986 9266
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Item 1. **CALL TO ORDER – 12:01PM**

Executive Committee Members

Chris Jew, *President,* Cupertino Union School District
Kirsten Perez, *Vice President*, Morgan Hill Unified School District - ***ABSENT***
Jonathon Brunson, *Secretary/Treasurer*, Milpitas Unified School District – ***JOINED LATE***
Alvaro Meza, Gilroy Unified School District - ***ABSENT***
Rita Sohal, Union School District
Jeremy Nishihara, Sunnyvale School District

Tien Phan, *Executive Director*, Santa Clara County Schools' Insurance Group

Guests

Sarah Tellez, *Assistant Supt. of Educational Services/Human Resources*,
Los Gatos Union School District
Laurena Grabert, *Vice President*, SeTECH
John Chino, *Vice President*, Gallagher
Anthony Carlton, *Producer*, Gallagher
Reshan Cooray, *Executive Director*, ASCIP
Ken Neu, *Interim Risk Manager*, San Francisco Unified School District

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Item 2. **AGENDA**

A. **Agenda Items**
Items to be added or deleted according to G.C. 54954.2

B. **Adoption of Agenda**

The motion to approve the agenda was made by Rita Sohal and seconded by Jeremy Nishihara. The vote was as follows: AYES: Chris Jew, Rita Sohal, Jeremy Nishihara; NOES: None, ABSENT: Kirsten Perez, Jonathon Brunson, Alvaro Meza; Motion carried.

Item 3. **CONSENT AGENDA**
Items listed as consent are considered to be regular course of procedure and are acted on by the Executive Committee in one motion. There is no discussion of these items prior to the Executive Committee vote unless a member of the Executive Committee, staff or the public requests specific items be discussed and/or removed from the agenda. It is understood that the administration recommends approval on all consent items. Each consent item approved by the Executive Committee shall be deemed to have been considered in full and adopted as recommended.

A. **Approval of Minutes:** *December 3, 2021*
B. **Approval of Warrants:** *November & December 2021*
C. **Resolution #2022-20-01: AB 361 Virtual Meetings**

The motion to approve the consent agenda was made by Jeremy Nishihara and seconded by Rita Sohal. The vote was as follows: AYES: Chris Jew, Rita Sohal, Jeremy Nishihara; NOES: None, ABSENT: Kirsten Perez, Jonathon Brunson, Alvaro Meza; Motion carried.

Item 4. **COMMENTS FROM THE PUBLIC**

The public may address the Executive Committee on any matter pertaining to the Authority that is not on the agenda. The President reserves the right to limit the time of presentations.

There were no comments from the public.

Item 5. **DISTRICT REQUESTS/CORRESPONDENCE**

None

Item 6. JPA ADMINISTRATION

A. Executive Committee Vacancy Nomination

The Executive Committee will review and approve a nomination for a vacancy formerly filled by Stacy Yao.

The motion to approve candidate Sarah Tellez was made by Jeremy Nishihara and seconded by Rita Sohal. The vote was as follows: AYES: Chris Jew, Jonathon Brunson, Rita Sohal, Jeremy Nishihara; NOES: None; ABSENT: Kirsten Perez, Alvaro Meza; Motion carried.

B. Nomination of Chairperson for Upcoming Executive Committee Elections

The Executive Committee will elect a Nominating Chairperson for the upcoming Elections.

A nomination for the Chairperson for Upcoming Executive Committee elections was made: Rita Sohal. The motion to approve Rita Sohal as the Chairperson for Upcoming Executive Committee Elections was made by Chris Jew and seconded by Jeremy Nishihara. The vote was as follows: AYES: Chris Jew, Jonathon Brunson, Rita Sohal, Jeremy Nishihara, Sarah Tellez; NOES: None; ABSENT: Kirsten Perez, Alvaro Meza; Motion carried.

C. PIPS Excess Premium Payout

The Executive Committee will review and approve payout to eligible member districts for excess workers compensation premiums.

The motion to approve the payout to eligible member districts for excess workers' compensation premiums was made by Jonathon Brunson and seconded by Sarah Tellez. The vote was as follows: AYES: Chris Jew, Jonathon Brunson, Rita Sohal, Jeremy Nishihara, Sarah Tellez; NOES: None, ABSENT: Kirsten Perez, Alvaro Meza; Motion carried.

D. San Francisco Unified School District Update on Joining Liability Program

The Executive Committee will discuss San Francisco Unified School District's continued intent to join SCCSIG for Liability Insurance Program relative to ASCIP's membership.

This item was for information only.

Item 7. REPORTS

A. Executive Director Report

The Executive Director commented on various matters or concerns of the SCCSIG. **INFORMATION**

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Item 8. **CLOSED SESSION – 12:58PM**

"THE EXECUTIVE COMMITTEE MOVED INTO CLOSED SESSION. MATTERS DISCUSSED ARE THOSE PERMITTED BY GOVERNMENT CODE SECTIONS 54956.8, 54956.9, 54956.95, 54957, AND 54957.6 – PERSONNEL, LITIGATION, AND/OR REAL PROPERTY"

A. P&L Claims Update

Item 9. **RETURN TO OPEN SESSION – 1:19PM**

Item 10. **AGENDA ITEMS FOR UPCOMING MEETINGS**

A. Actuarial Review of the Self-Insured Property and Liability Program
B. Bickmore's Review of Experience Modification Factors for Workers' Compensation Program for 2022-2023
C. Preliminary Discussion of Renewals for Workers' Compensation and Property and Liability Programs for 2022-2023
D. SCCSIG Budget for 2022-2023

Item 11. **ADJOURNMENT - 1:20PM**

2022 Executive Committee Meetings	**2022 Full Board Meetings**
February - NO MEETING **March 17th – Virtual Conference Meeting** **April 21st – Virtual Conference Meeting** **May 19th – Virtual Conference Meeting** **June 16th – Virtual Conference Meeting** **July – NO MEETING** **August 18th – Virtual Conference Meeting** **September – NO MEETING** **October 20th – Virtual Conference Meeting** **November – NO MEETING** **December 2nd – (FRIDAY), Silver Creek Country Club**	December 2, 2022 – Silver Creek Country Club