Santa Clara County

SCHOOLS' INSURANCE GROUP

APPROVED MINUTES

EXECUTIVE COMMITTEE MEETING

Date: Thursday, August 19, 2021
Time: 12:00PM

VIRTUAL CONFERENCE MEETING

Join Zoom Meeting

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+16699006833,,85723513886#,,,,*380030# US (San Jose)

Meeting ID: 857 2351 3886
Passcode: 380030

Item 1. **CALL TO ORDER – 12:01PM**

Executive Committee Members

Chris Jew, *President,* East Side Union High School District
Kirsten Perez, *Vice President,* Morgan Hill Unified School District **– *JOINED LATE***
Jonathon Brunson, *Secretary/Treasurer*, Milpitas Unified School District **– *JOINED LATE***
Stacy Yao, Cupertino Union School District **– *JOINED LATE***
Rob Smiley, Sunnyvale School District - ***ABSENT***
Alvaro Meza, Gilroy Unified School District
Rita Sohal, Union School District

Tien Phan, *Executive Director*, Santa Clara County Schools' Insurance Group

Guests

Branson Cobb, President, CBiz
Melissa Barbakoff, Sr. Account Executive, CBiz
Dave Koop, Account Manager, Delta Dental
Jeremy Nishihara, Asst. Supt. of Human Resources and IT, Sunnyvale School District

Item 2. **AGENDA**

A. Agenda Items
Items to be added or deleted according to G.C. 54954.2

B. Adoption of Agenda

The motion to adopt the agenda was made by Rita Sohal and seconded by Chris Jew. The vote was as follows: AYES: Chris Jew, Alvaro Meza, Rita Sohal; NOES: None, ABSENT: Kirsten Perez, Jonathon Brunson, Stacy Yao, Rob Smiley; Motion carried.

Item 3. **CONSENT AGENDA**
Items listed as consent are considered to be regular course of procedure and are acted on by the Executive Committee in one motion. There is no discussion of these items prior to the Executive Committee vote unless a member of the Executive Committee, staff or the public requests specific items be discussed and/or removed from the agenda. It is understood that the administration recommends approval on all consent items. Each consent item approved by the Executive Committee shall be deemed to have been considered in full and adopted as recommended.

A. Approval of Minutes: *June 17, 2021*
B. Approval of Warrants: *May, June, and July 2021*
C. Quarterly Financial Statements as of March 31, 2021

The motion to approve the consent agenda was made by Alvaro Meza and seconded by Rita Sohal. The vote was as follows: AYES: Chris Jew, Alvaro Meza, Rita Sohal; NOES: None; ABSENT: Kirsten Perez, Jonathon Brunson, Stacy Yao, Rob Smiley; Motion carried.

Item 4. **COMMENTS FROM THE PUBLIC**

The public may address the Executive Committee on any matter pertaining to the Authority that is not on the agenda. The President reserves the right to limit the time of presentations.

There were no comments from the public.

Item 5. **DISTRICT REQUESTS/CORRESPONDENCE**
None

Item 6. **JPA ADMINISTRATION**

A. Executive Committee Officers

The Executive Committee will discuss officer positions for the 2021-2022 fiscal year.

The Executive Committee discussed nominations for the 2021-2022 fiscal year and the following nominations were made.

Executive Committee Member Rita Sohal nominated Chris Jew for President
Executive Committee Member Chris Jew nominated Kirsten Perez for Vice President
Executive Committee Member Rita Sohal nominated Jonathon Brunson for Secretary/Treasurer

All nominations were approved, the vote was as follows: AYES: Chris Jew, Alvaro Meza, Rita Sohal; NOES: None, ABSENT: Kirsten Perez, Jonathon Brunson, Stacy Yao, Rob Smiley.

B. Executive Committee Vacancy

The Executive Committee will review and approve candidate Jeremy Nishihara, Assistant Superintendent of Human Resources and Information Technology for Sunnyvale School District, to fill the seat vacated by Rob Smiley.

The motion to approve candidate Jeremy Nishihara, Assistant Superintendent of Human Resources and Information Technology, Sunnyvale School District, was made by Chris Jew and seconded by Stacy Yao. The vote was as follows: Chris Jew, Stacy Yao, Alvaro Meza, Rita Sohal; NOES: None; ABSENT: Kirsten Perez, Jonathon Brunson; Motion carried.

C. 2022 Fringe Benefits Renewals

The Executive Committee will review and approve the 2022 Fringe Benefit Renewals; Medical for both Kaiser/United Healthcare and Dental and Vision programs.

The Medical Fringe Benefits Renewals resulted in a .05% increase for Kaiser and 5.2% increase for full network for United HealthCare. The Dental and Vision Program had a zero increase. The motion to approve these renewal rates was made by Alvaro Meza and seconded by Jonathon Brunson. The vote was as follows: AYES: Chris Jew, Kirsten Perez, Jonathon Brunson, Stacy Yao, Alvaro Meza, Rita Sohal, Jeremy Nishihara; NOES: None; ABSENT: None; Motion carried.

D. Dental Equity Consideration and Benefits Enhancement

The Executive Director will present the overall state of the dental programs and equity gained to date. Additionally, the Executive Director will propose enhancements to coverage levels, providing members greater orthodontia coverage than current levels.

The Executive Director presented two options to provide members with greater orthodontia coverage due to a surplus of $13 million in equity. The Executive Committee discussed and recommended the following options for enhanced orthodontia coverage to members:

The first option would be to increase the orthodontia high plan to $2,000 coverage and the orthodontia premium plan to $3,000 coverage. The second option would be to reduce the dental premiums by a 2.5% decrease. The Executive Committee then proposed a 5% decrease in dental premiums. The motion to approve adding the benefits to the orthodontia program up to 100% and up to a lifetime maximum of $2,000 for the high plan and up to $3,000 for the premium plan as well as reducing the rate of the dental premium by 5% was made by Jonathon Brunson and seconded by Jeremy Nishihara. The vote was as follows: AYES: Chris Jew, Kirsten Perez, Jonathon Brunson, Alvaro Meza, Rita Sohal, Jeremy Nishihara; NOES: None, ABSENT: Stacy Yao; Motion carried.

E. SCCSIG Professional Development Opportunities

The Executive Committee will review and approve the list of Professional Development opportunities.

The Executive Committee was presented with a list of development opportunities that was reviewed. The list is subject to change with approval from the President. The motion to approve the list of professional development opportunities was made by Kirsten Perez and seconded by Rita Sohal. The vote was as follows: AYES: Chris Jew, Kirsten Perez, Jonathon Brunson, Alvaro Meza, Rita Sohal, Jeremy Nishihara; NOES: None, ABSENT: Stacy Yao; Motion carried.

F. SCCSIG Underwriting Policy Review

The Executive Committee will review the Financial Policy 1.9 – Underwriting Policy for the Workers' Compensation and Property and Liability Programs. The policy is to be reviewed every three years. The last time the policy was reviewed was in February 2018.

The Executive Committee reviewed the Underwriting Policy. There were no changes made at this time. The motion to approve 1.9 – Underwriting Policy for the Workers' Compensation and Property and Liability Programs was made by Chris Jew and seconded by Alvaro Meza. The vote was as follows: AYES: Chris Jew, Kirsten Perez, Jonathon Brunson, Alvaro Meza, Rita Sohal, Jeremy Nishihara; NOES: None; ABSENT: Stacy Yao; Motion carried.

G. SCCSIG Wellness Survey Conducted by AON

The Executive Director will present the SCCSIG Wellness Survey results conducted by AON.

This item was for information only.

H. Brown Act Update on Meeting Guidelines

The Executive Committee will discuss plans for meeting format following October 1, 2021 in accordance with the new Brown Act Meeting Guidelines.

This item was for information only.

I. Interest from Franklin McKinley School District to Join Benefits
In accordance with the SCCSIG Bylaws, Franklin McKinley School District has submitted a letter of interest to join the Kaiser Health Benefits program.

The motion to approve the conditional letter of interest from Franklin McKinley School District to join the Kaiser Health Benefits Program was made by Kirsten Perez and seconded by Jonathon Brunson. The vote was as follows: AYES: Chris Jew, Kirsten Perez, Jonathon Brunson, Alvaro Meza, Rita Sohal; NOES: None; ABSENT: Stacy Yao; Motion carried.

Item 7. REPORTS

A. Executive Director Report
The Executive Director commented and reported on various matters pertaining to the SCCSIG. **INFORMATION**

Item 8. AGENDA ITEMS FOR UPCOMING MEETINGS

A. CAJPA Accreditation Update
B. Incurred But Not Reported Claims for 2021
C. Review of Office of Self Insurance Plans Annual Report for 2020-2021 Fiscal Year
D. Workers' Compensation Actuarial Report
E. Holiday Luncheon Planning
F. Conflict of Interest Review

Item 9. ADJOURNMENT – 1:48PM

The motion to adjourn the meeting was made by Jonathon Brunson and seconded by Alvaro Meza. Motion carried.

2021 Upcoming Executive Committee Meetings	**2021 Full Board Meeting**
September – NO MEETING **October 21st – Location TBD** **November – NO MEETING** **December 3rd – (FRIDAY), Silver Creek Country Club**	December 3, 2021 Silver Creek Country Club