Santa Clara County

SCHOOLS' INSURANCE GROUP

AGENDA

EXECUTIVE COMMITTEE MEETING

Please Post

Date: Thursday, May 20, 2021
Time: 12:00PM

VIRTUAL CONFERENCE MEETING:

Zoom Conference Link:

https://us02web.zoom.us/j/87346111377?pwd=b0Zaa1FHOW9hTU4yRCt4UG9mcHZDdz09

Meeting ID: 873 4611 1377

Password: 736971

Item 1. **CALL TO ORDER**

Executive Committee Members

Chris Jew, *President*, East Side Union High School District
Kirsten Perez, *Vice President*, Morgan Hill Unified School District
Jonathon Brunson, *Secretary/Treasurer*, Milpitas Unified School District
Stacy Yao, Cupertino Union School District
Alvaro Meza, Gilroy Unified School District
Rob Smiley, Sunnyvale Elementary School District

Tien Phan, *Executive Director*, Santa Clara County Schools' Insurance Group

Guests

Kenneth Neu, Interim Risk Manager, San Francisco Unified School District
Mike Harrington, President and Principal of Bickmore Actuarial
Kyle McKibbin, Vice-President, Keenan
Reshan Cooray, Executive Director- Alliance of Schools Cooperative Insurance Programs
Jennifer McCain, Account Executive, ASCIP
Rita Sohal, Assistant Superintendent, Business Services, Union Elementary School District

AGENDA –SCCSIG
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Item 2. **AGENDA**

A. **Agenda Items**
Items to be added or deleted according to G.C. 54954.2

B. **Adoption of Agenda**

PUBLIC COMMENTS
BOARD CONSIDERATION **ACTION**

Item 3. **CONSENT AGENDA** ***(5 Minutes)***

Items listed as consent are considered to be regular course of procedure and are acted on by the Executive Committee in one motion. There is no discussion of these items prior to the Executive Committee vote unless a member of the Executive Committee, staff or the public requests specific items be discussed and/or removed from the agenda. It is understood that the administration recommends approval on all consent items. Each consent item approved by the Executive Committee shall be deemed to have been considered in full and adopted as recommended.

A. Approval of Minutes: *March 18, 2021* **P.**
B. Approval of Warrants: *March and April 2021* **P.**
C. Run Off for Claims Administration Agreement with Keenan **P.**
D. Lease Agreement with Franklin McKinley School District **P.**

PUBLIC COMMENTS
BOARD CONSIDERATION **ACTION**

Item 4. **COMMENTS FROM THE PUBLIC**

The public may address the Executive Committee on any matter pertaining to the Authority that is not on the agenda. The President reserves the right to limit the time of presentations.

Item 5. **DISTRICT REQUESTS/CORRESPONDENCE**

None

PUBLIC COMMENTS
BOARD CONSIDERATION **INFORMATION**

Item 6. JPA ADMINISTRATION

A. Executive Committee Election *(5 minutes)* **P.**
The Executive Director will update the Executive Committee members on the 2021-2022 election.

PUBLIC COMMENTS
BOARD CONSIDERATION **INFORMATION**

B. Executive Committee Vacancy *(5 minutes)* **P.**
The Executive Committee will approve candidate Rita Sohal of Union Elementary School District to fill the seat previously held by Laura Phan.

PUBLIC COMMENTS
BOARD CONSIDERATION **ACTION**

C. San Francisco Unified School District Query to Join SCCSIG *(15 Minutes)* **P.**
SFUSD is expressing its interest in joining the Santa Clara County Schools' Insurance Group Property & Liability program effective July 1, 2021-2022. Bickmore Actuarial analyzed data SFUSD provided to determine the viability of its addition to the SIG pool.

PUBLIC COMMENTS
BOARD CONSIDERATION **INFORMATION**

D. Renewals for Workers' Compensation and Property and Liability Programs for 2021-2022 *(30 minutes)* **P.**
The Executive Director, PIPS and ASCIP representatives will present for review and approval the renewals for both the Worker's Compensation and Property & Liability Programs.

PUBLIC COMMENTS
BOARD CONSIDERATION **ACTION**

E. California Association of Joint Powers Authorities Accreditation Process *(15 minutes)* **P.**
The Executive Director will discuss the process to date and the need for temporary outside assistance to complete the process for continued accreditation. The last accreditation was completed in 2017-2018.

PUBLIC COMMENTS
BOARD CONSIDERATION **ACTION**

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Item 7. **REPORTS** ***(10 Minutes)***

A. Executive Director Report **INFORMATION**
The Executive Director will comment or report on various matters or concerns of the SCCSIG

Item 8. **CLOSED SESSION**

"THE EXECUTIVE COMMITTEE MOVED INTO CLOSED SESSION. MATTERS DISCUSSED ARE THOSE PERMITTED BY GOVERNMENT CODE SECTIONS 54956.8, 54956.9, 54956.95, 54957, AND 54957.6 – PERSONNEL, LITIGATION, AND/OR REAL PROPERTY"

A. Executive Director's Annual Review

Item 9. **RETURN TO OPEN SESSION**

Item 10. **AGENDA ITEMS FOR UPCOMING MEETINGS**
A. Executive Committee Election Results
B. The SCCSIG Budget for 2021-2022 Fiscal Year
C. Health Benefits Renewal for 2022 Plan Year
D. SCCSIG Holiday Luncheon Discussion

Item 11. **ADJOURNMENT**

2021 Upcoming Executive Committee Meetings	**2021 Full Board Meeting**
June 17th – Virtual Meeting **July – NO MEETING** **August 19th – Virtual Meeting** **September – NO MEETING** **October 21st – Location TBD** **November – NO MEETING** **December 3rd – (FRIDAY), Silver Creek Country Club**	December 3, 2021 Silver Creek Country Club