Santa Clara County

# SCHOOLS' INSURANCE GROUP

## AGENDA

## EXECUTIVE COMMITTEE MEETING

**Please Post**

**Date:** Thursday, October 21, 2021
**Time:** 12:00PM

## VIRTUAL CONFERENCE MEETING

Join Zoom Meeting
https://us02web.zoom.us/j/83984819741?pwd=cGJnS1RVbjNqVUVPSkZnbEkreE95QT09
Meeting ID: 839 8481 9741
Passcode: 297444
One tap mobile
+16699006833,,83984819741#,,,,*297444# US (San Jose)
+13462487799,,83984819741#,,,,*297444# US (Houston)

**Item 1.** **CALL TO ORDER**

**Executive Committee Members**

Chris Jew, *President,* Cupertino School District
Kirsten Perez, *Vice President,* Morgan Hill Unified School District
Jonathon Brunson, *Treasurer/Secretary*, Milpitas Unified School District
Alvaro Meza, Gilroy Unified School District
Rita Sohal, Union School District
Jeremy Nishihara, Sunnyvale School District

Tien Phan, *Executive Director,* Santa Clara County Schools' Insurance Group

**Guests**

Derek Burkhalter, *Senior Manager*, Bickmore Actuarial
Martha Stabelfeldt, *Client Manager*, Company Nurse

**AGENDA –SCCSIG**
**October 21, 2021**

**Item 2.** **AGENDA**

**A.** **Agenda Items**
*Items to be added or deleted according to G.C. 54954.2*

**B.** **Adoption of Agenda**

**PUBLIC COMMENTS**
**BOARD CONSIDERATION** **ACTION**

**Item 3.** **CONSENT AGENDA** ***(5 Minutes)***

*Items listed as consent are considered to be regular course of procedure and are acted on by the Executive Committee in one motion. There is no discussion of these items prior to the Executive Committee vote unless a member of the Executive Committee, staff or the public requests specific items be discussed and/or removed from the agenda. It is understood that the administration recommends approval on all consent items. Each consent item approved by the Executive Committee shall be deemed to have been considered in full and adopted as recommended.*

**A. Approval of Minutes:** *August 19, 2021* **P.**
**B. Approval of Warrants:** *August & September 2021* **P.**
**C. Review of Office of Self Insurance Plans Annual Report for 2020-2021 Fiscal Year** **P.**

**PUBLIC COMMENTS**
**BOARD CONSIDERATION** **ACTION**

**Item 4.** **COMMENTS FROM THE PUBLIC**

*The public may address the Executive Committee on any matter pertaining to the Authority that is not on the agenda. The President reserves the right to limit the time of presentations.*

**Item 5.** **DISTRICT REQUESTS/CORRESPONDENCE**
None

**Item 6.** **JPA ADMINISTRATION**

**A. AB 361 Public Agency Virtual Meetings** ***(10 minutes)*** **P.**
*The Executive Committee will discuss AB 361 and approve a virtual meeting format.*

**PUBLIC COMMENTS**
**BOARD CONSIDERATION** **ACTION**

**B. Conflict of Interest Policy** ***(10 minutes)*** **P.**
*The Executive Committee will review and approve the Conflict of Interest Policy.*

**PUBLIC COMMENTS**
**BOARD CONSIDERATION** **ACTION**

**C. CAJPA Accreditation Report** ***(10 minutes)*** **P.**
*The Executive Committee will discuss the CAJPA Accreditation report.*

**PUBLIC COMMENTS**
**BOARD CONSIDERATION** **INFORMATION**

**D. 2021-2022 Workers' Compensation Actuarial Report** ***(20 minutes)*** **P.**
*The Executive Committee will review the 2021-2022 Workers' Compensation Report presented by Bickmore Actuarial.*

**PUBLIC COMMENTS**
**BOARD CONSIDERATION** **INFORMATION**

**E. Holiday Luncheon and Full Board Meeting**
**Safety Protocol Demonstration** ***(25 minutes)*** **P.**
*Company Nurse will present for review and approval the screening method for the 2021 Holiday Luncheon.*

**PUBLIC COMMENTS**
**BOARD CONSIDERATION** **ACTION**

**F. SeTECH Contract** ***(10 minutes)*** **P.**
*The Executive Committee will review the SeTECH contract and approve for renewal.*

**PUBLIC COMMENTS**
**BOARD CONSIDERATION** **ACTION**

**Item 7.** **REPORTS**

**A. Executive Director Report** ***(10 Minutes)***
*The Executive Director will comment or report on various matters or concerns of the SCCSIG.* **INFORMATION**

**Item 8.** **AGENDA ITEMS FOR UPCOMING MEETINGS**

**A.** Financial Audit for Fiscal Year Ending June 30, 2021

**Item 9.** **ADJOURNMENT**

| **2021 Upcoming Executive Committee Meetings** | **2021 Full Board Meeting** |
|---|---|
| **November – NO MEETING**<br>**December 3RD – (FRIDAY), Silver Creek Valley Country Club** | December 3, 2021 |