Santa Clara County

SCHOOLS' INSURANCE GROUP

APPROVED MINUTES

EXECUTIVE COMMITTEE MEETING

Date: Thursday, June 17, 2021
Time: 12:00 PM

VIRTUAL CONFERENCE MEETING

Zoom Conference Link:

https://us02web.zoom.us/j/82861167678?pwd=c0tQWFlIN0dKQkozREE1WFNGQndYUT09

Meeting ID: 828 6116 7678
Password: 485300

Item 1. **CALL TO ORDER – 12:00PM**

Executive Committee Members

Chris Jew, *President*, East Side Union High School District
Kirsten Perez, *Vice President*, Morgan Hill Unified School District - ***ABSENT***
Jonathon Brunson, *Secretary/Treasurer*, Milpitas Unified School District
Stacy Yao, Cupertino Union School District - ***ABSENT***
Rob Smiley, Sunnyvale School District
Alvaro Meza, Gilroy Unified School District
Rita Sohal, Union Elementary School District

Tien Phan, *Executive Director*, Santa Clara County Schools' Insurance Group

Guests
Laurena Grabert, SeTECH

Item 2. **AGENDA**

A. **Agenda Items**
Items to be added or deleted according to G.C. 54954.2

B. **Adoption of Agenda**

PUBLIC COMMENTS
BOARD CONSIDERATION **ACTION**

The motion to adopt the agenda was made by Jonathon Brunson and seconded by Rita Sohal. The vote was as follows: AYES: Chris Jew, Jonathon Brunson, Rob Smiley, Alvaro Meza, Rita Sohal; NOES: None; ABSENT: Kirsten Perez, Stacy Yao; Motion carried.

Item 3. **CONSENT AGENDA**
Items listed as consent are considered to be regular course of procedure and are acted on by the Executive Committee in one motion. There is no discussion of these items prior to the Executive Committee vote unless a member of the Executive Committee, staff or the public requests specific items be discussed and/or removed from the agenda. It is understood that the administration recommends approval on all consent items. Each consent item approved by the Executive Committee shall be deemed to have been considered in full and adopted as recommended.
CONSENT AGENDA (con't)

A. Approval of Minutes: *May 20, 2021*
B. Crowe Letter of Engagement for Fiscal Year Ending June 30, 2021

PUBLIC COMMENTS
BOARD CONSIDERATION **ACTION**

The motion to approve the consent agenda was made by Rob Smiley and seconded by Alvaro Meza. The vote was as follows: AYES: Chris Jew, Jonathon Brunson, Rob Smiley, Alvaro Meza; Rita Sohal; NOES: None; ABSENT: Kirsten Perez, Stacy Yao; Motion Carried.

Item 4. **COMMENTS FROM THE PUBLIC**

The public may address the Executive Committee on any matter pertaining to the Authority that is not on the agenda. The President reserves the right to limit the time of presentations.

There were no comments from the public.

Item 5. **DISTRICT REQUESTS/CORRESPONDENCE**

None

PUBLIC COMMENTS
BOARD CONSIDERATION **INFORMATION**

Item 6. **JPA ADMINISTRATION**

A. Executive Committee Election Results
The Executive Director will present the results of the 2021-2022 election for Executive Committee approval.

The motion to approve the results of the 2021-2022 election was made by Jonathon Brunson and seconded by Rita Sohal. The vote was as follows: AYES: Chris Jew, Jonathon Brunson, Rob Smiley, Alvaro Meza, Rita Sohal; NOES: None; ABSENT: Kirsten Perez, Stacy Yao; Motion carried.

B. Kaiser & United HealthCare
Preliminary Renewal for Plan Year 2022
The Executive Director will discuss the Medical Initial Renewal offerings for Plan Year 2022.

This item was for information only.

C. Dental and Vision Preliminary Projections for Plan Year 2022
The Executive Director will discuss the initial costs of the Dental and Vision projections for Plan Year 2022.

This item was for information only.

D. SCCSIG General and Administrative Budget for 2021-2022
The Executive Director and Laurena Grabert from SeTECH will present for review and approval the 2021-2022 General and Administrative Budget.

The motion to approve the SCCSIG General and Administrative Budget for 2021 – 2022 was made by Chris Jew and seconded by Alvaro Meza. The vote was as follows: AYES: Chris Jew, Jonathon Brunson, Rob Smiley, Alvaro Meza, Rita Sohal; NOES: None; ABSENT: Kirsten Perez, Stacy Yao; Motion carried.

E. Annual Full Board Meeting and Holiday Luncheon
The Executive Director and Administrative Assistant will discuss initial planning around the SCCSIG annual Holiday luncheon.

This item was for information only.

MINUTES –SCCSIG
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Item 7. **REPORTS**

A. Executive Director Report

The Executive Director reported on various matters concerning SCCSIG.

Item 8. **CLOSED SESSION – 1:00PM**

"THE EXECUTIVE COMMITTEE MOVED INTO CLOSED SESSION. MATTERS DISCUSSED ARE THOSE PERMITTED BY GOVERNMENT CODE SECTIONS 54956.8, 54956.9, 54956.95, 54957, AND 54957.6 – PERSONNEL, LITIGATION, AND/OR REAL PROPERTY"

A. Executive Director's Annual Review

Item 9. **RETURN TO OPEN SESSION – 1:20PM**

There was no action taken during closed session.

Item 10. **AGENDA ITEMS FOR UPCOMING MEETINGS**
A. Final Health & Welfare Renewals for Plan Year 2022
B. Financial Audit for Fiscal Year Ending June 30, 2021

Item 11. **ADJOURNMENT – 1:20PM**

2021 Upcoming Executive Committee Meetings	**2021 Full Board Meeting**
July – NO MEETING **August 19th – Virtual Meeting** **September – NO MEETING** **October 21st – Location TBD** **November – NO MEETING** **December 3rd – (FRIDAY), Silver Creek Country Club**	December 3, 2021 Silver Creek Country Club